

MINUTES of the meeting of the Parish Council, held at Primrose Lane School, Wyndham Park, Yeovil on **Tuesday 26th June 2018** (7.00pm – 7.47pm)

PRESENT:

BRIMSMORE WARD (6)

Mr Colin Rose (Chairman)
Mr Alf Hill
Mr John Snell
Mrs Amy Grieves

COMBE WARD (2)

Mr Roger Brown

LYDE WARD (7)

Mrs Pat Hamaton
Mr Steve Hawker
Mrs Pauline Lock (arrived 7.47pm)

In Attendance: Barbara Appleby – Parish Clerk,
1 parishioner

OPEN SESSION FOR YEOVIL WITHOUT PARISHIONERS AND MEMBERS OF THE PUBLIC

No comments were made.

511/18 APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Personal apologies were received from Mike Lock, Royston Spinner, Jamie Lock, Iris Coton. Simon Hodder and Graham Oakes business apology

Not present: Angela Le Neveu

512/18 DECLARATIONS OF INTEREST

Amy Grieves – Personal Interest – 518/18c

513/18 MINUTES OF THE ANNUAL MEETING HELD ON 31st May 2018

UNANIMOUSLY RESOLVED that the minutes of the annual parish council meeting held on 31st May 2018 be signed as correct record of the meeting.

514/18 CRIME, DISORDER AND COMMUNITY SAFETY: NONE

515/18 REPORTS FROM a. SOMERSET COUNTY COUNCILLORS, b. DISTRICT COUNCILLORS, c. PARISH REPRESENTATIVES, d. CLERKS REPORT

the Clerk report was noted – attached to end of the minutes.

516/18 CHAIRMAN'S ANNOUNCEMENTS – Attendance at the Town and Parish meeting 28th June 2018

517/18 PLANNING

a. APPLICATIONS FOR CONSIDERATION

Application No	Proposal	Location	Ward
18/01710/FUL	Erection of side and rear extensions to dwelling and a replacement porch	Key Site, Lyde Rd, Yeovil, BA21 5HR	LYDE
Yeovil Without Parish Council comments: Recommend approval			

b. APPLICATIONS CONSIDERED (UNDER STANDING ORDER 3bxvii PRIOR TO THIS MEETING): NONE

c. PLANNING APPLICATIONS RECEIVED AFTER THE PUBLICATION OF THE AGENDA:

d. DECISIONS ON APPLICATIONS:

	Application No	Proposal	Location	SSDC Planning Decisions
i	18/01617/FUL	Erection of side and rear extensions to dwelling and a replacement porch	41 Tower Road, Yeovil, BA21 4NG	Application withdrawn
Yeovil Without Parish Council comments: Recommend approval for the rear extension and replacement porch. REFUSAL for the side extension unless the existing garage is removed. YWPC are concerned that the new and old garage could later be joined impacting the adjacent property.				
ii	18/01394/FUL	The erection of a front access ramp	50 Birchfield Road, Yeovil BA21 5RW	Permitted with Conditions
Yeovil Without Parish Council comments: Recommend approval				
iii	18/00116/FUL	Change of use of land to caravan park for siting of additional residential park homes, construction of access road, parking spaces, hardstanding bases and associated landscape planting and infrastructure and demolition of existing structures	Land Adjacent Hillview, Yeovil Marsh. BA21 3QQ	Permitted with Conditions
Yeovil Without Comments: Recommend Refusal				

18/0016/FUL - The Chairman thanked all that had contributed at the Area South planning meeting held on 6th June 18.

e. PLANNING CORRESPONDENCE/INFORMATION: NONE

518/18 FINANCIAL MATTERS

a. RECEIPTS AND PAYMENTS JUNE 2018 - NOTED

b. APPROVAL OF PAYMENTS

Councillors checked the invoices against the payments for June 2018. The balances of the bank accounts and the invoices for payment were correct, the payments presented were approved. **(Cheque No's- 2432 – 2437 – June 18 expenditure £4,800.80).**

c. LAND AT YEOVIL MARSH deemed subject to escheat to the Crown at common law Company Hamden Homes Limited (Dissolved).

RESOLVED (1) to note the Crown's procedure for disposal of the property and the minimum costs involved. **(2)** approve the expenditure of obtaining a SCC definitive map of the highways adopted area of Orchard Close **(3)** that residents should contact Burges Salmon directly with their comments

d. DAMAGE TO COMBE STREET LANE BUS SHELTER UPDATE

It was **NOTED** repairs would be progressed through Plexus using Tesco's insurance policy.

e. WYNDHAM PARK YOUTH PROVISION

RESOLVED (1) to extend the current Mendip YMCA contract to March 2019 **(2)** review of existing contract to take place in December 2018 for consideration of the April 19 – Mar 20 youth provision.

f. BT PHONE LINE – EXPIRY OF BUNDLED SERVICES

It was agreed to delegate finding a new phone provider or negotiating a new deal with BT to the Clerk and the Chairman. (The expiry of the 2-year bundled services discount meant that the phone line and services with BT would increase from the 11th July 2018 to £55.30 a month, the cost had previously been £31.90 a month).

519/18 OTHER MATTERS

a. WYNDHAM PARK STREET FAIR – 30TH JUNE 2018, 11am – 2 pm NOTED

b. TOWN AND PARISH COUNCIL MEETING 28TH JUNE 2018, 6.30PM – Henhayes Centre, Crewkerne - NOTED

c. GDPR

RESOLVED: to adopt the GDPR policies/notices – listed at the end of the minutes.

520/18 CORRESPONDENCE:

a. BOUNDARY COMMISSION FINAL RECOMMENDATIONS (response received attached to minutes) - NOTED

b. Any further correspondence received since preparation of the agenda which does not require a financial decision. NONE

521/18 OPPORTUNITY TO RAISE CIRCULATED ITEMS LISTED IN APPENDIX A: NONE

EXCLUSION OF PRESS AND PUBLIC

The Council will be requested to pass a resolution excluding the press and public from the meeting in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 by reason of the confidential nature of the business to be transacted.

RESOLVED: that Item 522/18a be heard with the Public and Press excluded

522/18 CONFIDENTIAL MATTERS

a. YEOVIL MARSH ALLOTMENT LAND UPDATE – Verbal update NOTED

523/18 QUESTIONS AND ITEMS ARISING AFTER THE PREPARATION OF THIS AGENDA, SUCH MATTERS ARE FOR NOTING OR DEFERRAL TO A FUTURE NEXT MEETING: NONE

524/18 DATE OF NEXT MEETING:

31st July 2018 – Primrose Lane Primary School, Wyndham Park, Parish Council Meeting commencing at 7 p.m.

APPENDIX A - Items circulated between 30th May 2018 and 20th June 2018.

a.	Councillor contact details	30/05/18
b.	Area South Bulletin	14/06/18

CLERKS REPORT: NOTED

Subject	Meeting Date	Venue	Attendees
Crematorium Board	13 th June 2018 10 am – 10:38am	Council Offices Brympton Way	The Chairman and The Clerk
WP Community Hub Steering Group meeting	20 th June 2018	Wyndham Park Community Hub	The Clerk

518/18 a cont. FINANCE

YWPC - RECEIPTS AND PAYMENTS TRANSACTIONS GENERAL FUND - 26th June 2018

General Fund Balance b/f	29/05/2018	£ 153,453.43			* VAT Payments
RECEIPTS		A/C	Ch. No.	PAYMENTS	
NW Business Reserve Interest	£ 4.20	Reserve	Petty Cash	Ribbon - WP commnity event	£ 6.99
			2432	Viking Direct	£ 238.80 *
			2433	Mendip YMCA (WP youth provis	£ 534.57
			2434	Clerks Emoluments	£ 156.04
			2435	PAYE	£ 553.01
			2436	Primrose Lane Primary School	£ 18.90
			2437	SSDC - Parish Ranger	£ 1,509.60
			DD	NEST	£ 110.29
			SO	Democratic Services	£ 1,500.00
			DD	BT	£ 172.60
TOTAL RECEIPTS RECEIVED	£ 4.20			TOTAL PAYMENTS	£ 4,800.80
General Fund Totals after deposits				General Fund Totals + deposits - payments	
Current Account	£ 500.00			Current Account	£ 500.00
Business Reserve	£ 92,670.33			Business Reserve	£ 87,876.52
Nationwide	£ 60,242.30			Nationwide	£ 60,242.30
Petty Cash	£ 45.00			Petty Cash	£ 38.01
Total b/f plus receipts	£ 153,457.63			General Fund Balance c/f to July 2018	£ 148,656.83

YEOVIL WITHOUT PARISH COUNCIL RESERVES AND BALANCES 26th June 2018

GENERAL FUND AND RESERVES			EARMARKED RESERVES as per 2018/2019 BUDGET	
	29/05/18	26/06/18		
Nat West Current Account	£ 500.00	£ 500.00	ELECTIONS	£ 3,000.00
Nat West Business Reserve	£ 92,666.13	£ 87,876.52	GRATUITY	£ 1,820.00
Nationwide	£ 60,242.30	£ 60,242.30	WYNDHAM PARK	£ 15,000.00
Petty Cash	£ 45.00	£ 38.01	5 year plan - Year 1 & 2 outstanding	£ 11,098.00
TOTAL GENERAL FUND	£ 153,453.43	£ 148,656.83	TOTAL	£ 30,918.00
Outstanding Commitments	£ -	£ -		
Earmarked Reserves	£ 30,918.00	£ 30,918.00		
GENERAL FUND BALANCE	£ 122,535.43	£ 117,738.83	CREMATORIUM RESERVE!	As at 31/3/17
			Crematorium (in SSDC a/c)	£ 336,768

519/18c. GDPR – List of documents adopted: -

- 1) Basic Consent Privacy Notice
- 2) Councillor Privacy Notice
- 3) Data Protection Policy
- 4) Policy Notice for suppliers
- 5) Privacy Statement and Data Protection for publication on the website
- 6) Subject Access how to request your records
- 7) Access request form

520/18 a cont. LGBC response June 18



Your complaint regarding the Electoral Review of South Somerset - 20 June 2018

Thank you for your letter dated the 7 June 2018, which we received via email on the same day. I am sorry that you are disappointed with the outcome of this review.

The Final Recommendations for South Somerset were published on 8 May 2018. The publication of these recommendations ends the review process and the Commission no longer has the power to amend them. The Draft Order is due to be laid before both House of Parliament very shortly where it will sit for 40 days. Parliament can only accept or reject our recommendations in full, they are unable to modify them.

In putting together our recommendations the Commission very carefully considers all the evidence available to it. It is rarely possible for us to create a warding pattern that is universally acceptable, therefore the proposed wards represent what the Commission believe to be the best balance of the statutory criteria.

The Review Team treat all submissions made to us with equal weighting and based on the evidence within them alone. This means that a well-evidenced submission from a single individual may have as much influence over our final decisions as one from a larger In considering the evidence put forward to us we will, if necessary seek clarity from a respondent, however in the interests of fairness to all respondents we do not seek to enter into an open dialogue with either groups or individuals.

The statements made by Cllr J. Clark in his submission regarding the Westfield area appear to be unambiguous in their intention therefore we did not seek any further clarification. Cllr Clark states his support for the rest of Yeovil Without's submission. Cllr. J. William's submission also mentions Westfield, but less specifically and with reference to the Thorne Lane development group or council.

The Commission's work is bound by a piece of legislation (Local Democracy, Economic Development and Construction Act 2009), which requires that we consult on our Draft Recommendations, which we have done. We are not obliged to carry out any further rounds of consultation. However, we do allow for two periods of consultation in the electoral review process and ask for interested parties input material into the formulation of our Draft Recommendations. Input at this stage of the review process is particularly beneficial to us because it enables us to get a better view of the existing electoral arrangements both in terms of what does and what doesn't work.

The Commission did not feel the need to carry out a further round of consultation in this case because in their view the changes made reflected the evidence received and were based on boundaries that were already well known to the electorate.

We note your concerns regarding our proposed changes to the parish warding arrangements for Yeovil Without Parish Council as part of this electoral review.

The Commission is obliged to create a parish ward wherever a ward (or division) boundary crosses through a parish. Parish wards may only be created along these bisection lines and thus parish wards of varying size may be created. The Commission do not have the power to create (or abolish) parish wards where either proposed division or ward boundaries do not cross a parish. However, in some circumstances we may be able to retain existing parish ward arrangements if they make sense within the revised warding arrangement for the area.

The Commission listened to the concerns that Yeovil Without Parish Council raised regarding its proposed number of parish wards following the publication of our Draft Recommendations. We have consequentially amended the proposed ward boundaries in such a way that we have been able to reduce that number of parish wards from seven to four. We have also re-instated the historical parish ward names of Brimsmore, Combe and Lyde.

The Commission were obliged to provide parish wards for Brympton, and Yeovil because the parishes are either too large to be retained as discreet units or do not fully reflect the community evidence we received and thus had to be split between district wards.

We note your concerns regarding the name of the parish ward 'Summerlands'. This name has not changed from our Draft Recommendations. We did not receive any evidence during our consultation that proposed an alternative parish ward name for this area, so we adopted it as part of our Final Recommendations. Similarly, you have proposed a number of different parish ward names for Brympton and Yeovil. We are unable to adopt them or make further alterations to the ward and parish ward arrangements for South Somerset as our Final Recommendations have now been published.

We acknowledge that Parish Councils may from time to time find it challenging to attract the right number of people to stand as councillors where needed. However, the Commission are not bound by the Localism Act 2011 in proposing new electoral arrangements for an area, and the 2009 Act does not set out any provisions for us to be able to produce parish wards accordingly.

If you wish to alter the electoral arrangements for the parish then South Somerset District Council would need to carry out a Community Governance Review and seek the Commission's consent to implement changes to the arrangements. Parish warding arrangements are protected for the five years following the making of the Order that brings them into effect. This would include any proposals to change the parish ward names. The LGBCE will consider the request and will seek to ensure that any proposals for change do not conflict with the original recommendations of the electoral review, and that they are fair and reasonable.

In the interests of fairness, we do not meet with any interested parties once we have opened the first phase of consultation. We acknowledge your offer to have met us on tour to discuss the boundaries for Yeovil Without, however for us to have done so would have gone against Commission policy.