



To all members of the Council

You are hereby summoned to attend an online meeting of Yeovil Without Parish Council on Wednesday 15th July 2020 commencing at 7.00 pm for the purpose of transacting the following business.

Clerk to the Council - 10th July 2020

Yeovil Without Parish council will be meeting online using zoom software.

Members of the public and press who would like to ask a question are asked to email clerk@yeovilwithoutparishcouncil.gov.uk by 10am on Wednesday 15th July 2020.

If you would like to view the meeting, please e-mail clerk@yeovilwithoutparishcouncil.gov.uk by 10:00am on 15th July 2020. Instructions will be sent to you to view the meeting.

**Agenda for the Meeting of
YEOVIL WITHOUT PARISH COUNCIL
To be held online on 15th July 2020 at 7.00pm**

- **Welcome by chairman**
- **Public Open Session (including County Councillors and District Councillor reports)**

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **DECLARTIONS OF INTEREST**
3. **APPROVAL OF MINUTES 19/2/2020 & 18/3/2020**
4. **CRIME, DISORDER AND COMMUNITY SAFETY**
5. **REPORTS TO COUNCIL**
- 5.1 Reports from YWPC representatives
- 5.2 To note April, May and June reports to council
- 5.3 **Clerks report:**

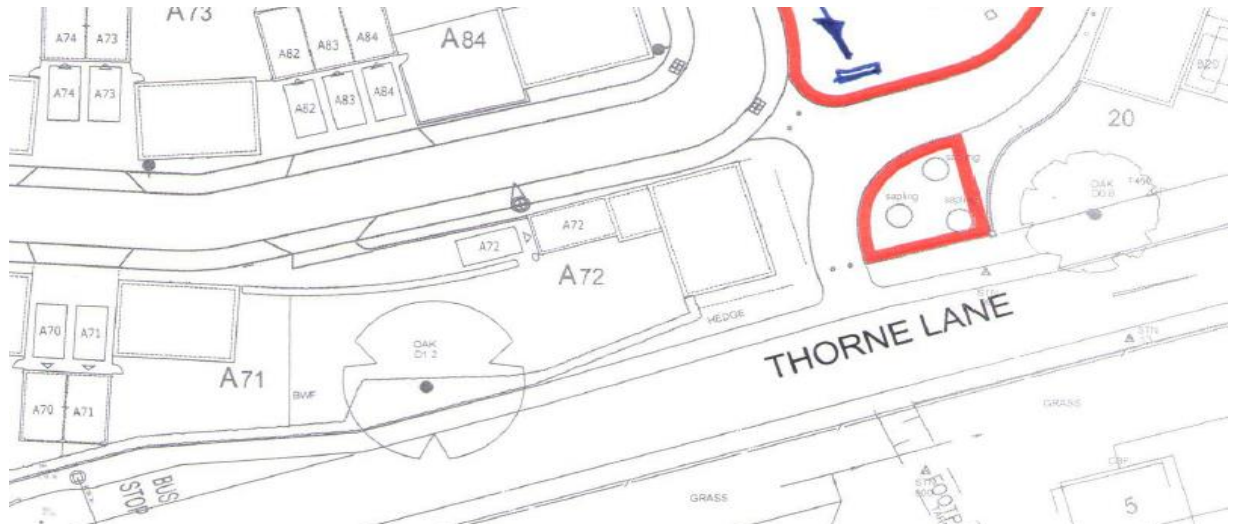
- New Website live 9/7/2020
- Closure of Highlea/St Michaels Ave footpath reported to highways – matter referred to County Councillor

Highways response The footway is indeed closed at this time, this is due to badger activity and the footway at this location has collapsed.

For public safety we had originally installed closed signs and standard barriers but members of the pubic kept removing these to gain access so we had to install the Heras fencing that is currently in place, due to the cost of dealing with the badgers and lack of budget, this site will need to remain closed for some time until funds can be allocated.

- Wyndham Park Community Association informed of LEAP transfers and installation of equipment

- Wyatt/John Bishop have sent a location plan for the erection of YWPC noticeboard on the Brimsmore Development noticeboard is currently stored in Lufton Depot and has been waiting for the developer to confirm the location.



6. SCHEME OF DELEGATION

To consider rescinding delegated powers

7. YEOVIL WITHOUT DOCUMENTS

- 7.1 To consider the amendment of Standing Orders to include SO Remote attendance at meetings (Appendix 2)
- 7.2 To consider the adoption of YWPC Virtual Meeting Protocol (Appendix 2)
- 7.3 To consider the adoption of YWPC Online Banking Procedure (Appendix 2)
- 7.4 To consider the adoption of YWPC Annual Risk Assessment (Appendix 3)
- 7.5 To note that Covid 19 risk assessments (playground/meeting room will be completed as and when required. At present the parish council will continue to meet remotely and the playground within Johnson Park remains closed due to YWPC not being able to meet the current government guidance.

8. FINANCE

8.1 INCOME AND EXPENDITURE

8.1(a) To note income and expenditure transaction since 18th March 2020 and up until 30th June 2020.

8.1(b) To consider and approve July payments

8.1(c) To nominate online Bankline authorisers (x2)

9.2 BANK RECONCILIATION, FINAL BUDGET COMPARISON REPORT

9.3 ANNUAL RETURN FOR THE YEAR ENDED 31st March 2019/2020

9.3(a) Section 1 – Annual governance statement 2019/2020 – page 5

Members are asked to consider the statement and questions from the annual governance statement attached to the agenda and agree a yes or no response to each question.

9.3(b) Section 2 – Accounting statements 2019/2020 – page 6

Members are asked to consider the account statement for approval and signature.

10.3 LAND AT ORCHARD CLOSE

HUNDREDSSTONE BUS SHELTER – VE DAY PLANTER

8 members have supported the purchase of two planter, members are asked to consider the approval of expenditure. – cost £1,760 ex VAT (£800 per planter plus £160 delivery) - please note that there will be additional cost for planting.

11. PLANNING

11.1 Planning applications received for consideration:

11.1 (a) **20/01650/HOU** - Erection of single storey extensions to the side and rear of dwelling, re-cladding to first floor, render over existing brickwork at ground floor level and erection of a detached store building to the front - 3 Poplars Close Yeovil Marsh Yeovil Somerset

https://www.southsomerset.gov.uk/forms/planning/planning-documents?ref_no=20/01650/HOU

- 11.1 (b) **20/01819/HOU** - The erection of two storey rear extension and new garage - 123 Wessex Road Yeovil BA21 3LP
https://www.southsomerset.gov.uk/forms/planning/planning-documents?ref_no=20/01819/HOU

12. **CORRESPONDENCE**

12.1 **FUTURE OF LOCAL GOVERNMENT**

- Joint Statement dated 2nd July 2020 - Mendip, Sedgemoor, Somerset West & Taunton and South Somerset District Councils – response to “One Somerset and the Future of Local Government
- Update on progress towards a single unitary authority for Somerset – SCC letter dated 11th June 2020

12.2 **FIRST AID TRAINING**

13. **QUESTIONS AND ITEMS ARISING AFTER THE PREPARATION OF THIS AGENDA, SUCH MATTERS ARE FOR NOTING OR DEFERRAL TO A FUTURE MEETING**

14. **EXCLUSION OF PRESS AND PUBLIC**

The Council will be requested to pass a resolution excluding the press and public from the remainder of the meeting in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

STAFF IN CONFIDENCE/ CONFIDENTIAL

14.1 **STAFFING**

14.1 (a) Clerks Notice

14.1 (b) Recruitment

14.2 **ALLOTMENT LAND SALE** – Report for consideration

15. **NEXT MEETING** – Wednesday 16th September 2020 - government guidance at the time of the meeting will determine where/how the meeting will take place and will be published on the agenda for the meeting.