



To all members of the Council

You are hereby summoned to attend an online meeting of Yeovil Without Parish Council on Wednesday 16th September 2020 commencing at 7.00 pm for the purpose of transacting the following business.

Clerk to the Council - 10th September 2020

Yeovil Without Parish council will be meeting online using zoom software.

Join Zoom Meeting

<https://zoom.us/j/94036111003>

Meeting ID: 940 3611 1003

**Agenda for the Meeting of
YEOVIL WITHOUT PARISH COUNCIL
To be held online on 16th September 2020 at 7.00pm**

- **Welcome by Chair**
- **Public Open Session**
Questions from the public, reports from County and District Councillors & outside bodies.

AGENDA

- 1. Apologies for absence**
Council to receive apologies for absence and consider the reasons given. LGA 1972 s85(1).
- 2. Declaration of interest**
Members to declare any interest they may have in agenda items that accord with the requirements of the Council Code of Conduct.
- 3. Minutes**
To agree the Minutes of the meeting held on 19th August 2020.
- 4. Planning Decisions**
To note the planning decisions made by South Somerset District Council
- 5. Changes to the Current Planning System Consultation**
To consider the council's response to the Government Consultation
- 6. Parish Clerk's Report**
To receive an update from the clerk with items to note and approve.
It is **RECOMMENDED** that members note the following updates from the Clerk:
 - Devolved local authority

- Planning for the Future White Paper
- Updated briefing of the local authorities and police and crime panels (coronavirus) (flexibility of local authority and police and crime panel meetings) (England and Wales) regulations 2020
- Phone kiosk
- Emergency first aid at work training
- VJ Planter
- Council phone line
- Redirection of mail
- Wyndham Park community hub
- Plan for LEAP at Wyndham Park
- CILCA registration & Training for Clerk
- Playground Inspection
- Poppy Wreath

It is **RECOMMENDED** that the council allocate an expenditure of £75 to purchase a wreath for the annual event, any remaining funds to be given as a donation to the Royal British Legion.

7. Finance – Payments, Receipts & Invoices

To consider and approve September’s payments, receipts & invoices.

8. Appointment of internal auditor

To approve the appointment of the internal auditor.

9. Approval of Council’s Insurance Provider 2020/2021

To consider & approve the council’s insurance provider for the 2020/2021 period.

10. Grants

To agree the grant procedure for the remainder of 2020 and consider a grant request.

It is **RECOMMENDED**:

- To approve the grant application recommendation of £250 to be paid to the guide senior division.
- The other two organisations to re-apply in line with any decision made about the grant process for 2020/2021.

11. Membership of SALC

To approve the continued membership with Somerset Association of Local Councils.

12. Bank Mandate

To agree the addition and removal of bank signatories.

13. Climate emergency community fund

To consider the request of Somerset Wildlife Trust as well as alternative proposals that the council could explore to utilize the fund.

14. Terms of Reference for the Staffing Committee

To adopt the updated terms of reference of the Staffing Committee.

It is **RECOMMENDED** that Members adopt the updated terms of reference for the Staffing Committee.

15. Questions and items arising after the preparation of this agenda, such matters are for noting or deferral to a future meeting

Confidential Items

Exclusion of the press and public

The Council will be requested to pass a resolution excluding the press and public from the remainder of the meeting in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

16. Staffing Committee Report

To receive a report from the staffing committee.

Next meeting – Wednesday 21st October 2020 – Government guidance at the time of the meeting will determine where/how the meeting will take place and will be published on the agenda for the meeting.