



13 Marsh Road  
Seaton  
Devon  
EX12 2LQ

Phone: 01935 479975

E-mail: [clerk@yeovilwithoutparishcouncil.gov.uk](mailto:clerk@yeovilwithoutparishcouncil.gov.uk)

**MINUTES for the Meeting of the Allotment Committee of YEOVIL PARISH COUNCIL held online on 1<sup>st</sup> April 2021 at 7.00pm – 8.08pm**

**Present** – Kevin Brown, Micheala Brown, Ruth Foster, Phil Hobbs, Polly Hutchinson & John Orchard

**Clerk** – Dan Ledger

**AL1/21. Election of Chair**

The committee **RECOMMENDED** to elect Phil Hobbs as Chair of the Committee.

(proposed John Orchard; seconded Kevin Brown)

**AL2/21. Election of Vice Chair**

The committee **RECOMMENDED** to elect John Orchard as Vice Chair of the Committee.

(proposed Polly Hutchinson; seconded Micheala Brown)

**AL3/21. Apologies**

Apologies were received from:

Martin Smith – Work

Daniella Brown – Personal

Committee **RECOMMENDED** to accept the apologies

**AL4/21. Declaration of interest**

The following members declared personal interests as allotment tenants - Kevin Brown, Micheala Brown, Ruth Foster, Phil Hobbs, Polly Hutchinson & John Orchard

**AL5/21 Terms of Reference**

The Committee **RECOMMENDED** to accept the terms of reference and agreed to abide by the Council's code of conduct.

**AL6/21. Co-option of Council Members**

Committee **RECOMMENDED** to Council that Cllrs Iris Coton & Colin Rose be co-opted to the Allotment Committee.

(proposed Micheala Brown; seconded Polly Hutchinson)

**AL7/21. Budget**

The Committee noted the budget.

**AL8/21. Allotment Improvements**

Committee agreed that works needed to take place on the allotments to make them secure from rabbits. The Committee **RECOMMEND** to spend £600 on fence replacement materials for the south and west side fencing.

**AL9/21. Allotment Inspections**

The Council noted the report.

**AL10/21 Tenancy Agreements & Allotment Rules**

It was **RECOMMENDED** that the tenancy agreement be agreed and the allotment rules be accepted as revised by the Clerk. The removal of Allotment working party being replaced by Allotment Committee

(proposed by the Chair)

**AL11/21 Next Meeting**

The next meeting is planned to take place on Thursday 3<sup>rd</sup> June 2021 at 7pm

The meeting was closed at 8:08pm

**Chair's Signature** .....

**Date** .....