



Notice of the Next Council Meeting

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS (Public Bodies (Admission to Meetings) Act 1960)

To all members of the Allotment Committee

You are hereby summoned to attend the following online Allotment Committee meeting of Yeovil Without Parish Council via Microsoft Teams on **Thursday 17th June 2021 commencing at 7.00 pm.**

The details to join the meeting are show below:

Microsoft Teams meeting

Join on your computer or mobile app

[Click here to join the meeting](#)

[Learn More](#) | [Meeting options](#)

If you would like to attend, please email the Clerk for a link to the meeting

Committee Members will be discussing all the items listed on the Agenda.

Yours Sincerely,

Clerk to the Council - 11th June 2021

AGENDA

1. Apologies for absence

Council to receive apologies for absence and consider the reasons given. (*LGA 1972 s85(1)*).

2. Declaration of interest

Members to declare any interests, including Disclosable Pecuniary Interests, they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations)



- 3. Minutes**
To approve the minutes of the meeting of the 1st April 2021 at 7pm
- 4. Budget**
To receive a budget update.
- 5. Allotment Plots**
To receive an update available plots and to decide action on unpaid plots.
- 6. Allotment Inspections**
To decide on a procedure on plot inspections
- 7. Allotment Improvements**
To discuss improvements required for 2021/22 period and receive update from allotment holders
- 8. Next Meeting**

END OF AGENDA



13 Marsh Road
Seaton
Devon
EX12 2LQ
Phone: 01935 479975

E-mail: clerk@yeovilwithoutparishcouncil.gov.uk

MINUTES for the Meeting of the Allotment Committee of YEOVIL PARISH COUNCIL held online on 1st April 2021 at 7.00pm – 8.08pm

Present – Kevin Brown, Micheala Brown, Ruth Foster, Phil Hobbs, Polly Hutchinson & John Orchard

Clerk – Dan Ledger

AL1/21. Election of Chair

The committee **RECOMMENDED** to elect Phil Hobbs as Chair of the Committee.

(proposed John Orchard; seconded Kevin Brown)

AL2/21. Election of Vice Chair

The committee **RECOMMENDED** to elect John Orchard as Vice Chair of the Committee.

(proposed Polly Hutchinson; seconded Micheala Brown)

AL3/21. Apologies

Apologies were received from:

Martin Smith – Work

Daniella Brown – Personal

Committee **RECOMMENDED** to accept the apologies

AL4/21. Declaration of interest

The following members declared personal interests as allotment tenants - Kevin Brown, Micheala Brown, Ruth Foster, Phil Hobbs, Polly Hutchinson & John Orchard

AL5/21 Terms of Reference

The Committee **RECOMMENDED** to accept the terms of reference and agreed to abide by the Council's code of conduct.

AL6/21. Co-option of Council Members

Committee **RECOMMENDED** to Council that Cllrs Iris Coton & Colin Rose be co-opted to the Allotment Committee.

(proposed Micheala Brown; seconded Polly Hutchinson)

AL7/21. Budget

The Committee noted the budget.

AL8/21. Allotment Improvements

Committee agreed that works needed to take place on the allotments to make them secure from rabbits. The Committee **RECOMMEND** to spend £600 on fence replacement materials for the south and west side fencing.

AL9/21. Allotment Inspections

The Council noted the report.

AL10/21 Tenancy Agreements & Allotment Rules

It was **RECOMMENDED** that the tenancy agreement be agreed and the allotment rules be accepted as revised by the Clerk. The removal of Allotment working party being replaced by Allotment Committee

(proposed by the Chair)

AL11/21 Next Meeting

The next meeting is planned to take place on Thursday 3rd June 2021 at 7pm

The meeting was closed at 8:08pm

Chair's Signature

Date

Allotments

120 Allotments	412.50	0.00	412.50
Total Committee Receipts	412.50	0.00	412.50
4290 Allotments (Water & Rubbish Removal)	0.00	0.00	0.00
Total Committee Payments	0.00	0.00	0.00