



Notice of the Next Allotment Meeting

To all members of the Allotment Committee

You are hereby summoned to attend the following online Allotment Committee meeting of Yeovil Without Parish Council via Microsoft Teams on **Thursday 16th July 2021 commencing at 7.00 pm.**

The details to join the meeting are show below:

Microsoft Teams meeting

Join on your computer or mobile app

[Click here to join the meeting](#)

[Learn More](#) | [Meeting options](#)

Committee Members will be discussing all the items listed on the Agenda.

Yours Sincerely,

Clerk to the Council - 12th July 2021

AGENDA

- 1. Apologies for absence**
Committee to receive apologies for absence and consider the reasons given. (*LGA 1972 s85(1)*).
- 2. Declaration of interest**
Members to declare any interests, including Disclosable Pecuniary Interests, they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations)
- 3. Minutes**
To approve the minutes of the allotment committee meeting held on the 17th June 2021.
- 4. Allotment Plots**
To receive a request from an allotment holder to install a new shed



6. **Allotment Inspections**
To receive feedback from the allotment inspections
7. **Allotment Improvements**
To discuss and recommend further improvements required for 2021/22 period

END OF AGENDA



13 Marsh Road
Seaton
Devon
EX12 2LQ

Phone: 01935 479975

E-mail: clerk@yeovilwithoutparishcouncil.gov.uk

MINUTES for the Meeting of the Allotment Committee of YEOVIL PARISH COUNCIL held online on 17th June 2021 at 7.00pm – 8.53pm

Present – Kevin Brown, Ruth Foster, Phil Hobbs, John Orchard & Colin Rose

Clerk – Dan Ledger

AL12/21. Apologies

Apologies were received from:

Iris Coton - Personal

Committee **RECOMMENDED** to accept the apologies

AL13/21. Declaration of interest

The following members declared personal interests as allotment tenants - Kevin Brown, Ruth Foster, Phil Hobbs & John Orchard

AL14/21 Minutes

The Committee **APPROVED** the minutes of the 1st April 2021 as a true record

AL15/21. Budget

Allotment tenants to speak to other tenants at their AGM to discuss thoughts on introducing a water recharge to increase budget. The Committee **NOTED** the budget.

AL16/21. Allotment Plots

Committee **RECOMMENDED** that tenant for 4b be served notice of termination after multiple attempts to gain payment of the plot. Plot 8b which has been empty for some time is **RECOMMENDED** to be split into two plots to create smaller plots that are easier to manage or for less experienced allotment holders.

AL17/21. Allotment Inspections

The Committee **RECOMMENDED** that the first set of inspections would take place w/c 21st June 2021 by Cllr Colin Rose, Phil Hobbs as Chair of the Allotment committee and the Clerk. The committee asked the Clerk to create a list of allotment representatives to carry out allotment inspections at 6 month intervals meaning each allotment plot would only cover an inspection every 5 years unless multiple plots are held. This list is attached to the

minutes

AL18/21 Allotment Improvements

Committee discussed the following:

- The need for more plots as there is evident demand on waiting list
- The need to ask the land owner for remedial works to take place on the track as the entrance had began to fall away into the right hand side ditch as you drive in
- The need for small remedial works to be carried out to the car park

The Committee **RECOMMEND**:

1. To ask Yeovil Without Parish Council for permission to draw up plans for the top field.
2. the Clerk write to the landowner of the track asking whether works could be done to improve access at the entrance to the track.
3. quotes for the remedial works of repairing small pot holes and surface dressing in car park be brought to the next meeting

AL19/21 Next Meeting

The next meeting is planned to take in September, a date and venue would be arranged closer to the time depending on restrictions

The meeting was closed at 8:53pm

Chair's Signature

Date