



Notice of the Next Staffing Committee Meeting

To all members of the Staffing Committee,

You are hereby summoned to attend the following Staffing Committee meeting of Yeovil Without Parish Council on **Monday 31st October 2022 commencing at 6pm.**

This meeting will be held at Wyndham Park Community Hub, 80 Great Mead, Yeovil BA21 5BP. Committee Members will be discussing all the items listed on the Agenda.

Yours Sincerely,

Clerk to the Council - 25th October 2022

AGENDA

1. Apologies for absence

Council to receive apologies for absence and consider the reasons given.

2. Declaration of interest

Members to declare any interests, including Disclosable Pecuniary Interests, they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations.

3. Minutes

To approve the minutes of the committee meeting held on 18th October 2022 as a true record.

Confidential Items

The Committee will be requested to pass a resolution excluding the press and public from the remainder of the meeting in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

4. Staffing Matters

To finalise the newly appointed Clerk & Responsible Finance Officer's Contract

END OF AGENDA



29 Poplar Tree Drive
Seaton
Devon
EX12 2TW
Phone: 01935 479975

E-mail: clerk@yeovilwithoutparishcouncil.gov.uk
www.yeovilwithoutparishcouncil.gov.uk

**MINUTES for the Staffing Committee meeting of YEOVIL WITHOUT PARISH COUNCIL
held at Wyndham Park Community Hub, Yeovil on 18th October 2022 at 7.30pm –
7.58pm**

Present – Cllrs Simon Hodder, Kieta Marshall, John Snell and Colin Rose

Clerk - Dan Ledger

Members of the Public – None

SC19/22. Apologies For Absence

Cllr Iris Coton gave her apologies for personal reasons. Committee **RESOLVED** to accept the apologies

SC20/22. Declarations Of Interest

Cllr John Snell declared a disclosable pecuniary interest (DPI) as owner of Trough Farmshop & Cafe. One of the applicants was a current employee of Trough Farmshop & Cafe.

SC21/22. Minutes

The minutes of the Staffing Committee meeting held on 27th July 2022 were **APPROVED** as a true record.

SC22/22. Confidential Items

Exclusion of the press and public

The Chair moved and Committee **RESOLVED** to exclude the press and public from the remainder of the meeting in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

SC23/22. Staffing Matters

Cllr John Snell left the meeting 7.37pm

Committee discussed the applicants who had interviewed. Utilising the agreed scoring method Applicant C had the highest scoring interview.

It was **RESOLVED to RECOMMEND** to Council that Applicant C be appointed the Council's Clerk & Responsible Finance Officer (RFO)

Chair's Signature

Date