



**Minutes for the Staffing Committee Meeting of Yeovil Without Parish Council held at Yeovil Sports & Social Club, Johnson Park on 14<sup>th</sup> November 2024 at 6.30 pm**

**Present**

Cllrs Iris Coton, Simon Hodder, Colin Rose (Chair) Clerk – Barbara Appleby

**Members of the Public – None**

- SC39/24 Election of Chair**  
Cllr Colin Rose was unanimously **ELECTED** Chair of the Staffing Committee for the municipal year 24/25.
- SC40/24 Election of Vice Chair**  
Cllr Iris Coton was unanimously **ELECTED** Chair of the Staff Committee for municipal year 24/25.
- SC41/24 Apologies for absence**  
Cllr John Snell – Conflicting engagement.  
Cllr David Knight not present.
- SC42/24 Declaration of interest**  
No declaration of interest were made.
- SC43/24 Minutes**  
**SC43.1/24** The minutes of the staffing committee meeting held on 23<sup>rd</sup> November 23 were **Approved** as a true record.
- SC44/24 NJC 24/25 Pay Award**  
The NJC has reached an agreement on rates of pay applicable for 1 Apr 24 – 31 Mar 25. It is encouraged employers to implement the pay award as soon as possible.  
i. It was **RESOLVED** to implement the pay award with immediate effect backdated to 1 Apr 24.  
ii. Review of contractual salary agreement regarding salary point and scale will take place in March 2025. There has been no increase in SP point since contract of employment commenced.

***Confidential Items***

***Exclusion of the press and public***

*The Chair moved and Committee **RESOLVED** to exclude the press and public from the remainder of the meeting in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.*

- SC45/24 Clerks Annual Review**  
The Committee reviewed the clerk’s performance, the clerk was thanked for her efforts over the last 12 months.

Chair’s Signature ..... Date .....

Meeting Closed 19:10