



Minutes for the Staffing Committee Meeting of Yeovil Without Parish Council held at Yeovil Sports and Social Club on 19th March 2025 at 7.57pm

Present

Cllrs Iris Coton, Simon Hodder, Colin Rose (Chair)

Clerk – Barbara Appleby

Members of the Public – None

- SC46/25 Apologies for absence**
Cllr David Knight – Conflicting engagement & Cllr John Snell – Not present
- SC47/25 Declaration of interest**
No declaration of interest were made.
- SC48/25 Previous Meeting Minutes**
SC48/25.1 The minutes of the staffing committee meeting held on 14th November 24 were **Approved** as a true record.

Confidential Items

Exclusion of the press and public

*The Chair moved and Committee **RESOLVED** to exclude the press and public from the remainder of the meeting in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.*

- SC49/25 STAFFING MATTERS**
The Committee **RECOMMENDED** to Council the following:

1. Amendment of Section 9.1 of the Clerk’s Contract of Employment

That Section 9.1 be amended to align the contractual salary point (SP 29) with the appropriate benchmark range. Specifically, the SO2 salary scale should be revised from points 26–28 to points 29–32.

2. Implementation of Salary Progression in Accordance with Section 9.2

That the Clerk’s salary be increased by two points to SP 31, effective from April 2025, in accordance with Section 9.2 of the Contract of Employment. The amendment of Section 9.1 enables the enactment of Section 9.2, allowing for automatic progression following satisfactory performance. It is to be **NOTED** that the Contract of Employment specifies automatic salary progression from April 2023, thereby substantiating the two-point increase.

3. Pension Contributions

That the Committee and Council **NOTE** the employee pension contributions will gradually increase up to the maximum limit of 12%. The Council will continue to match employee contributions in line with this progression in accordance with YWPC pension policy.

Chair’s Signature Date

Meeting Closed 8.14pm