



Minutes for the meeting of Yeovil Without Parish Council, held at Yeovil Sports & Social Club, Johnson Park, Yeovil on 23 July 2025.

Present – Cllr: Kevin Brown, Vyvyenne Burt (arrived 18:34), Iris Coton, David Knight, Mike Lock, John Orchard, Kate Stevenson & Rob Stickland (8)

In attendance - Barbara Appleby (Clerk)
Somerset Cllr: Andy Kendall, Tony Lock, Graham Oakes & Wes Read

Members of the Public: (4) - WPCA 3 members & Birchfield CC 1

Police/PSCO: There were no police or PCSOs in attendance, any matters the council wishes to raise can be forwarded to the clerk.

Matters Raised by Councillors:

- **Recent Land Incursions by Travellers:** Councillors raised concerns regarding recent land incursions by travellers in the local area, particularly with respect to the security of the sports ground on the Brimsmore development. The council agreed that this matter should be raised with the developer to address any vulnerabilities and look at potential security measures.
- **Lack of Police Enforcement in the Town Centre:** Councillors expressed frustration with the perceived lack of police enforcement in the town centre. The Chair provided clarification on the current situation, explaining that although South Somerset District Council (SSDC) has public place protection orders in place, enforcement has been hindered by the recent amalgamation of SSDC and the changes in local authority structures. Further discussions will be held to explore potential solutions.

Somerset Councillors: The council noted the reports given by each Somerset Councillor

Outside Reports/Representatives: NONE

476/25 APOLOGIES FOR ABSENCE:

Council received apologies from: Cllr: Howard Ashton, Sarah Nutlan, Colin Rose & Rani Panesar, personal commitment (4)

Council **RESOLVED** to accept these apologies.

Not Present: (3)

John Snell,
Simon Hodder
Mary Snell

477/25 DECLARATIONS OF INTEREST: NONE

478/25 MINUTES OF PREVIOUS MEETING:

The minutes of the Parish Council meeting held on 25 June 2025 were **APPROVED** as a true record.

479/25 CHAIR'S REPORT

The chair had recently met with Adam Dance MP and WPCA, Adam Dance MP will be initiating surgeries at the Wyndham Park Community Hub in the near future. The Chair attended the open meeting regarding the closure of Yeovil Maternity Unit. Council **NOTED** the report.

480/25 PARISH CLERK REPORT:

The council **NOTED** the verbal report from the clerk detailing the current status of the Up Mudford signed S106 and the installation of the Brimsmore Bus shelter.

481/25 PLANNING:

481/25.1 Planning applications received for consideration:

Application No/ proposal	Location	YWPC - Decision
25/01781/HOU - Erection of Garden Room and Home Office.	22 Combe Close, BA21 3PA	Support the application

481/25.2 Planning Applications received after the publication of the agenda:

Application No/ proposal	Location	YWPC - Decision
25/01608/HOU – Two storey front extension which also extends beyond the side elevation by 1.2m	16 Brimsmore BA21 3NX	Support the application

482/25 ONGOING MATTERS/REVIEWS/GOVERNANCE

482/25.1 **AGAR 25/26**

The council **NOTED** that the 2024/2025 figures will require restating in 2025/2026 AGAR due to Somerset Council amending the figures for the Crematorium and Cemetery accounts after the AGAR submission deadline. The matter effect YTC & YWPC, the dissatisfaction has been raised with Somerset Council.

482/25.2 **CREMATORIUM AND CEMETERY COMMITTEE**

The council **NOTED** the minutes of the Crematorium and Cemetery Committee held on 9th July 2025

482/25.3 **DRAFT BOUNDARY REVIEW YWPC RESPONSE**

The chair thanked Iris Coton for her work and time to complete the YWPC response. The Council **approved** the draft response and **RESOLVED** to submit it the report giving two proposals to the Boundary Committee to consider.

483/25

FINANCE

483/25.1

The council **RESOLVED** to:

- a. **NOTE** the payments paid under delegation

YWPC PAYMENTS APPROVAL LIST			Jul-25		> £500	
EXPENDITURE			13,211.52			
Payment Method	Payment date	Details	above £5,000 *	Net - £	Vat - £	Gross - £
BACS	26-Jun	Grant - Somerset Council (play days)		2,000.00		2,000.00
BACS	26-Jun	Grant - Oddments Theatre		1,000.00		1,000.00
BACS	26-Jun	Grant - Motiv8		1,000.00		1,000.00
BACS	26-Jun	Wyndham Park Community Hub		5,000.00		5,000.00
Auto	30-Jun	Service Charge		7.05		7.05
BACS	24-Jul	Somerset Council		910.20	182.04	1,092.24
BACS	24-Jul	Staff Emoluments		395.94	2.75	398.69
SO	25-Jul	Democratic Services		2,200.00		2,200.00
DD	25-Jul	NEST		513.54		513.54
Total				13,026.73	184.79	13,211.52

- b. Payments above the delegation threshold of £5,000 – **NONE**
- c. **NOTE** the request for payment of YWPC's surplus share of the 25/25 accounts. Somerset Council has confirmed the £66,688 plus interest £4,288 will be paid to YWPC.
- d. **APPROVE** the quarterly bank reconciliation
- e. **NOTE** the quarterly 25/26 budget review and **APPROVED** budget virements discussed at the 24 June PC meeting as follows:
- Arts and Culture Budget to be reduced by £4,000 leaving a budget total of £1,000
 - £2,000 transferred to the Grant budget
 - £2,000 transferred to the Youth Work budget

483/25.2

APPOINTMENT OF INTERNAL AUDITORThe council **RESOLVED**:

- a. To appoint Mrs Rosie Darkin-Miller LLB (Hons) FCA to provide internal audit services to the council in respect of the financial years 2025/2026 – 2027/2028 (inclusive).
- b. To accept the terms of engagement and estimated yearly costs as proposed in Darkin-Miller letter dated 20th June 2025.

483/25.3

WESTFIELD SERVICE LEVEL AGREEMENT (SLA) EXTENSION

The council **RESOLVED**:

- a) to contribute £5,000 per year for a further 3 years.
- b) the 3-year period commencing Jan 2026, payments to be made Jan 26, Jan 27 & Jan 28.

483/25.4

YEOVIL SPORTS CLUB MEETING ROOM

The council **NOTED** that the sports club would not be charging the council for using the function room for meetings for the rest of the year. The 1971 agreement between YSC & YWPC detailed 8 meetings per year and not 3 as previously thought.

483.25.5

WYNDHAM PARK MUGA AND PLAY AREA S106 FUNDING & PROPOSED BUDGET

- a) The council **NOTED** that the £211,077.12 S106 funds had been confirmed by Somerset Council along with the process of reclaiming.
- b) The council **RESOLVED** to contribute £1,422.88 towards the project from the Wyndham Park Equipment budget to ensure all S106 funding could be drawn upon.
- c) The council **NOTED** the VAT element would be payable and reclaimed by YWPC.
- d) The council **NOTED** the proposed project timeline, however subject to change, but with the intention to deliver the project as soon as possible within procurement legislation

484/25

CORRESPONDENCE

484/25.1

Request for double-yellow lines, turning area Thornton Road

The council **NOTED** the correspondence between Somerset Council, Yeovil MP Adam Dance and a local resident. It was felt that further consultation with residents was needed to establish the need for double yellow lines. Iris Coton would take this matter forward.

484/25.2

MOVIT8 GRANT AWARD – COMPLIMENTARY TICKETS

It was **AGREED** Iris Cotton would attend the production of Aladdin to see first hand the impact of the grant that had been given by the parish council.

485/25

DATE OF NEXT MEETING

The council **NOTED** the next meeting will be held on 17 September 2025.

Meeting closed 19:26

Chair.....

Date