



Minutes for the meeting of Yeovil Without Parish Council, held at Yeovil Sports & Social Club, Johnson Park, Yeovil on 25 June 2025.

**Present** – Cllr: Kevin Brown, Iris Coton, David Knight, Rani Panesar Sarah Nutland Colin Rose and Kate Stevenson. **(7)**

**In attendance** - Barbara Appleby (Clerk)  
Somerset Councillor: Tony Lock and Andy Kendall

## **Members of the Public: Westfield Youth Group Leaders x 2**

An overview of the Youth Group was presented, including key updates and initiatives currently in progress. A written report had been circulated prior to the meeting, providing a detailed account of recent activities, goals, along with an additional request for continued funding, that would be discussed later in the meeting. Following the update, there was a short open forum for questions and answers, allowing members to seek clarification and engage in further discussion regarding the Youth Group's future plans and objectives.

**Police/PCSO:** There were no police or PCSOs in attendance due to low resourcing levels, attributed to the Glastonbury Festival. Any matters the council wishes to raise can be forwarded to the clerk.

## **Outside Reports/Representatives:**

Colin Rose gave an update on the LCN meeting held on 23 June 2025; minutes will be circulated.

### **466/25      APOLOGIES FOR ABSENCE:**

Council received apologies from:

Cllr: Vyvyenne Burt, Mike Lock, John Orchard & Rob Stickland – personal commitment **(4)**  
Cllr Howard Ashton – unwell **(1)**

Council **RESOLVED** to accept these apologies.

### **Not Present: (3)**

John Snell,  
Simon Hodder  
Mary Snell

### **467/25      DECLARATIONS OF INTEREST:**

Rani Panesar – member of WPCA - personal

### **468/25      MINUTES OF PREVIOUS MEETING:**

The minutes of the Parish Council meeting held on 21 May 2025 were **APPROVED** as a true record.

### **469/25      CHAIR'S REPORT**

Council **NOTED** the Westfield open meeting due to take place on 7<sup>th</sup> July concerning the closure of Yeovil Maternity Unit and that the Chair would be attending.

470/25

**PARISH CLERK REPORT:**

The council **NOTED** the verbal report from the clerk detailing the installation of 11 bleed kits, recent defibrillator use on 19 May 25 and reminder about the Wyndham Park Summer Fete is being held on Saturday 28 June 25.

471/25

**PLANNING:**

471/25.1

**Planning applications received for consideration:**

| Application No. | Proposal                                                                                                                                                                                                                                                                                                                                                                                                    | Location          | Comments                          |
|-----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|-----------------------------------|
| 25/01416/S73A   | S73A Application to vary condition 03 (external surfaces) to use brick instead of tile for the front-facing second-storey wall relating to planning consent 23/01341/S73A; S73A Application to vary condition 2 (approved plans) to allow changes to design, layout and roof in relation to planning approval 20/02438/HOU for Erection of a two storey extension with flat roof garage to side of dwelling | 56 Elliotts Drive | <b>YWPC – Support application</b> |

471/25.2

**Planning Applications considered under Standing Order 15bxvi : NONE**

471/25.3

**Planning Applications received after the publication of the agenda: NONE**

471/25.4

**Planning Decisions & Appeals: NONE**

471/25.5

**Planning Correspondence: NONE**

472/25

**ONGOING MATTERS/REVIEWS/GOVERNANCE**

472/25.1

**ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2024/2025**

The council **RESOLVED**:

- to approve annual governance statement 24/25.
- to approve and chair sign the accounting statements for 23/24
- to **NOTE** the notice of public rights
- to **NOTE** the Internal auditor's report and the AIAR 24/25 (page 3 of the AGAR 24/25), highlighted matters with the report would be addressed by the clerk

473/25

**FINANCE**

473/25.1

The council **RESOLVED** to:

- NOTE** the payments paid under delegation, details on page 4.
- Payments above the delegation threshold of £5,000 – **NONE**

473/25.2

**WYNDHAM PARK HUB**

The council **RESOLVED** to:

Approve a payment of £5,000 to support the ongoing running costs of the Wyndham Park Community Hub, in accordance with Minute 234/16c (27th September 2016), drawn from the WPCCH 2025/2026 budget allocation.

473/25.3

**WESTFIELD YOUTH SERVICES - EXTENSION OF SERVICE LEVEL AGREEMENT**

The council **RESOLVED** to:

1. Support the extension of the Service Level Agreement with St Peter's Church for Youth Services in Westfield, ensuring that youth engagement programmes can continue throughout the year.
2. Approve, in principle, an increase in the value of the Service Level Agreement to £5,000 per year for a period of 3 years, contingent on receiving further information regarding the 1/5 match funding and clarification on the basis for the match funding calculation.
3. Approve the budget virement of £2,000 from the Arts and Culture 2025/2026 budget to the Youth Club Services 2025/2026 budget

473/25.4

**GRANT APPLICATIONS**

The recommendations of the grant steering group were considered. In accordance with LGA Section 137 the Council **RESOLVED** to:

1. Award the following grants:
  - a. **Octagon Theatre** – £2,000  
Funding requested to support two fun play days in August, at Mudford Rec and Westlands Entertainment Venue.
  - b. **Motiv8 Productions** – £1,000  
Funding requested to contribute toward the costs of an upcoming production of *Aladdin Jr* in August.
  - c. **Oddments Theatre** – £1,000  
Funding requested to support the transformation and renovation of a derelict and vandalised property into an administrative base.
2. **Approve** the budget virement of £2,000 from the Arts and Culture budget to the 2025/2026 grant budget, leaving £1,000 in the Arts and Culture budget.

474/25

474/25.1

**CORRESPONDENCE:**  
**DRAFT BOUNDARY REVIEW**

Members considered the draft boundary recommendations, the recommendations having a detrimental effect on the parish, it was agreed a response should be prepared and brought to the next meeting, Cllrs Iris Coton, Sarah Nutland and the clerk would undertake this task.

474/25.2

**CLOSURE OF YEOVIL MATERNITY UNIT RESPONSE**

Members **NOTED** response received from the NHS.

474/25.3

Any further correspondence received since preparation of the agenda which does not require a financial decision: **NONE**

475/25

**DATE OF NEXT MEETING**The council **NOTED** the next meeting will be held on 23 July 2025.

Meeting closed 19:35

**473/25.1 FINANCE CONT.****YWPC PAYMENTS APPROVAL LIST****Jun-25**

&gt; £500

**EXPENDITURE 49,393.23**

| Payment Method | Payment date | Details                                           | above £5,000<br>* | Net - £          | Vat - £       | Gross - £        |
|----------------|--------------|---------------------------------------------------|-------------------|------------------|---------------|------------------|
| BACS           | 22-May       | Yeovil Town Council                               | *                 | 40,000.00        |               | 40,000.00        |
| Auto           | 31-May       | Service Charge                                    |                   | 7.35             |               | 7.35             |
| SO             | 25-Jun       | Democratic Services                               |                   | 2,200.00         |               | 2,200.00         |
| DD             | 26-Jun       | NEST                                              |                   | 513.54           |               | 513.54           |
| BACS           | 26-Jun       | YMAS - refund for plant payment received in error |                   | 13.00            |               | 13.00            |
| BACS           | 26-Jun       | Somerset Council                                  |                   | 1,592.85         | 318.57        | 1,911.42         |
| BACS           | 26-Jun       | HMRC                                              |                   | 3,427.60         |               | 3,427.60         |
| BACS           | 26-Jun       | Darkin Miller Limited                             |                   | 472.06           | 94.41         | 566.47           |
| BACS           | 26-Jun       | B W Creative                                      |                   | 288.00           | 57.60         | 345.60           |
| BACS           | 26-Jun       | Staff Emoluments                                  |                   | 319.04           |               | 319.04           |
| BACS           | 26-Jun       | Viking                                            |                   | 74.34            | 14.87         | 89.21            |
| <b>Total</b>   |              |                                                   |                   | <b>48,907.78</b> | <b>485.45</b> | <b>49,393.23</b> |

**INCOME £33.00**

| Date                         | Description                               | Amount         |
|------------------------------|-------------------------------------------|----------------|
| 13 & 15 May                  | Plants purchased from YMAS - error credit | £ 13.00        |
| 09-Jun-25                    | allotment rent plot 27                    | £ 20.00        |
| <b>Total Income received</b> |                                           | <b>£ 33.00</b> |

**Balances Jun-25**

|               | <u>Previous Month Balance</u> | <u>In</u>      | <u>Transfers between accounts</u> | <u>Out</u>       | <u>Current balance</u> |
|---------------|-------------------------------|----------------|-----------------------------------|------------------|------------------------|
| Unity Current | 147,709.46                    | £ 33.00        |                                   | <b>49,393.23</b> | 98,349.23              |
| Unity Access  | 558,139.06                    |                |                                   | £ -              | 558,139.06             |
| Nationwide    | 67,544.86                     | £ -            |                                   | £ -              | 67,544.86              |
| <b>Totals</b> | <b>773,393.38</b>             | <b>£ 33.00</b> |                                   | <b>49,393.23</b> | <b>724,033.15</b>      |