



Yeovil Without Parish Council

Minutes for the Annual Council meeting of Yeovil Without Parish Council held at Yeovil Sports & Social Club, Johnson Park, Yeovil on 21 May 2025 at 6.30pm

Present – Cllr Howard Ashton, Kevin Brown, Vyvyenne Burt, Iris Coton, David Knight, John Orchard, Rani Panesar, Colin Rose, Kate Stevenson & Rob Stickland (10)

In attendance - Barbara Appleby (Clerk),

Public Session – There were no members of the public present.

450/25 ELECTION OF CHAIR

Cllr Rob Stickland was unanimously **ELECTED** Chair of Yeovil Without Parish Council. The acceptance of office was signed.

451//25 APOLOGIES FOR ABSENCE

Council received apologies from,
Mike Lock, Simon Hodder John Snell Mary Snell (4) – personal commitments

Council **RESOLVED** to accept these apologies.

Not Present

Sarah Nutland (1)

452/25 DECLARATIONS OF INTEREST – R. Stickland – YTC member – Personal (461/25.b)

453/25 ELECTION OF VICE CHAIR

Cllr Colin Rose was unanimously **ELECTED** Vice Chair of Yeovil Without Parish Council.

454/25 MINUTES OF PREVIOUS MEETINGS

The minutes of the Parish Council meeting held on 16 April 2025 were **APPROVED** as a true record.

455/25 APPOINTMENT OF COMMITTEE MEMBERS & OUTSIDE BODIES REPRESENTATIVES

The council **RESOLVED** to appoint members to committees, working groups and representatives of the Council to outside bodies as detailed below:

Organisation/Committee	2025/26 representative
Staffing Committee (5)	Vice Chair, Iris Coton, John Snell, Simon Hodder, David Knight & <i>Sarah Nutland (subject to acceptance).</i>
Financial Scrutiny Committee (3)	Colin Rose, Rani Panesar & Simon Hodder
Allotment Committee (2)	Iris Coton, Colin Rose
Environment Committee (4)	Iris Coton, Kate Stevenson, John Orchard, Howard Ashton
Grant Steering Group (6)	Iris Coton, Vyvyenne Burt, Kevin Brown, Simon Hodder & chair of scrutiny.
Yeovil Crematorium Management Board (2)	Colin Rose and the Clerk
Highways and footpaths (3)	Mike Lock, John Snell, Kate Stevenson
Woburn Almshouse Committee	Chair
Bus Back Better	Vyvyenne Burt

Westfield Community Association (1)	Chair
Organisation/Committee	2025/26 representative
Wyndham Park Community Association (2)	Chair & Vice Chair
Yeovil Sports Club Management Committee (2)	Howard Ashton & Kevin Brown
Yeovil Crematorium and Cemetery Committee (3)	Chair, Vice Chair & Vyvyenne Burt
SALC (Somerset Association of Local Councils)	Chair
Yeovil in Bloom (2)	Not appointed due to structure change
Appeals Committee (3)	Chair + 2 councillors appointed by the chair upon notice of an appeal
LCN – Local Community Network (1)	Chair - Vice Chair (sub)

Working Groups

Allotment Sale	Chair, Colin Rose
Land at Brimsmore/Tintinhull – Water runoff/drainage	Mike Lock, Howard Ashton
Devolution & Asset transfer	Financial Scrutiny Committee
Wyndham Park MUGA – tender working group to bring recommendation to full council following the tender process	Vice Chair, Kevin Brown, John Orchard, Rani Panesar and Mike Lock

456/25 GOVENING DOCUMENTS DOCUMENT AND TOR REVIEWS

Members **RESOLVED** to:

- a. **APPROVE AND ADOPT STANDING ORDERS 2025**
- b. **APPROVE AND ADOPT FINANCIAL REGULATIONS 2025**

457/25 COMMITTEE TERMS OF REFERENCE REVIEWS

Members **RESOLVED** to **REAFFIRM** all Committee Terms of Reference; review of committees will take place later in the year.

458/25 POLICIES

Members **RESOLVED** to **REAFFIRM** all existing policies of the council.

459/25 SCHEME OF DELEGATION

The council **RESOLVED** to **APPROVE** and **ADOPT** the Scheme of Delegation 2025.

460/25 PLANNING:

460/25.1 Planning applications received for consideration:

460/251a 25/01071/HOU – Proposed porch internal alterations and front boundary fence (amended plan) – 274 Mudford Rd – YWPC resolved to **support** the application

460/25.2 Planning Applications considered under Standing Order 15bxvi : **NONE**

460/25.3 Planning Applications received after the publication of the agenda: **NONE**

460/25.4 Planning Decisions & Appeals: **NONTED** Somerset Council planning decisions for the period between 10 Apr 25 – 15 May 25

460/25.5 Planning Correspondence: **NONE**

FINANCE

The council **RESOLVED** to:

- a. **NOTE** the payments, and transfer of funds approved under delegation

YWPC PAYMENTS APPROVAL LIST				May-25		Payments greater than
EXPENDITURE		10,734.63		> £500		
Payment Method	Payment date	Details	above £2,500	Net - £	Vat - £	Gross - £
BACS	24-Apr	Royal British Legion (VE day)	*	284.99	57.00	341.99
BACS	24-Apr	Heartsafe AED Ltd (Bleed Kits)	*	4,212.45	842.49	5,054.94
Auto	30-Apr	Service Charge		8.25		8.25
BACS	22-May	Somerset Council		1,820.42	364.08	2,184.50
BACS	22-May	Staff Emoluments		422.03	9.38	431.41
DD	27-May	NEST		513.54		513.54
SO	27-May	Democratic Services		2,200.00	-	2,200.00
Total				9,461.68	1,272.95	10,734.63
INCOME		£20.00				
Date	Description		Amount			
24-Apr-25	Allotment plot 11a		£ 20.00			
Total Income received			£ 20.00			
Balances		May-25				
		Previous Month Balance	In	Transfers between accounts	Out	Current balance
Unity Current		258,424.09	£ 20.00	100,000.00	10,734.63	147,709.46
Unity Access		458,139.06		100,000.00	£ -	558,139.06
Nationwide		67,544.86	£ -		£ -	67,544.86
Totals		784,108.01	£ 68,766.35			648,016.63
Transfer 17/4/25						

Transfer 17/4/25

- b. **APPROVE** the £40,000 shared asset payment to Yeovil Town Council

- c. **APPROVE** the following regular payments:

Standing Order – £2,200 monthly

Direct Debits – NEST monthly pension payment & ICO yearly payment

Monthly Subscriptions – Vodaphone pay as you go £10 & Virtual landline £6.50 – reimbursement through expenses.

Annual Subscriptions – Adobe and Microsoft 365 software – reimbursement through expenses.

- 462/25 COMBE STREET LANE ROUNDABOUT SHRUBS**
Members **NOTED** the shrub removal discussion taking place between Somerset Council and Yeovil School of Motoring.
- 463/25 PARISH CLERKS REPORT**
The council **NOTED** the verbal report.
- 464/25 CORRESPONDENCE:**
- 464.25.1** Closure of Yeovil Hospital's Maternity Unit, Members **RESOLVED** to write to express their disapproval and fully expect it to be operational again in the near future
- 464/25.2** Yeovil Town Council invite, it was **AGREED** that the Vice Chair would represent YWPC at "The Annual Civic Service".
- The Chair reported that he had attend the VE day event at St Johns on 8th May.
- 464/25.3** Any further correspondence received since preparation of the agenda which does not require a financial decision – **NONE**
- 465/25 NEXT MEETING - Wednesday 25th June 25**

Meeting ended at 7.27pm