



Minutes for the meeting of Yeovil Without Parish Council, held at Yeovil Sports & Social Club, Johnson Park, Yeovil on 17 September 2025.

Present – Cllr: Howard Ashton, Kevin Brown, David Knight, Mike Lock (arrived 6.49pm), Rani Panesar, Colin Rose, Kate Stevenson & Rob Stickland **(8)**

In attendance:

Barbara Appleby (YWPC Clerk)

Somerset Cllr: Andy Kendall, Tony Lock & Wes Read

Yeovil Town Council: Amanda Card - YTC Chief Executive/Town Clerk & Leader of Yeovil Town Council Cllr Andy Soughton

Members of the Public: 2 members of the public were present in relation to minute:

Standing Orders will be suspended to allow members of the public to speak when the matter is considered.

Police/PSCO: There were no police or PCSOs in attendance, any matters the council wishes to raise can be forwarded to the clerk.

Somerset Councillors: The council noted the comments made by each Somerset Councillor

Outside Reports/Representatives: NONE

486/25 APOLOGIES FOR ABSENCE:

Council received apologies from: Cllr: Iris Coton, Simon Hodder, John Orchard, Sarah Nutland, John Snell, Mary Snell - personal commitment **(6)**

Cllr Vyvyenne Burt – unwell **(1)**

Council **RESOLVED** to accept these apologies.

487/25 DECLARATIONS OF INTEREST:

a. Rob Stickland – Personal – Member of Yeovil Town Council – 491/25.1

b. Colin Rose – Personal – 491/25.4

488/25 MINUTES OF PREVIOUS MEETING:

The minutes of the Parish Council meeting held on 23rd July 2025 were **APPROVED** as a true record and the amendment to Staff Committee minute SC43/24 was amended and approved.

489/25 CHAIR'S REPORT

Council **NOTED** the chair's attendance at the recent MP surgery held at Wyndham Park.

490/25 PARISH CLERK REPORT:

The council **NOTED** the verbal report from the clerk detailing the current status of the number of views the MUGA tender had received and that there had been no defibrillator or bleed kit usage since 19 May 25.

491/25 FINANCE

491/25.1 491/25.1 SUPPORT FOR THE OCTAGON THEATRE PROJECT

As the Chair had declared a personal interest in this item, he stepped aside from the discussion and took no part in it, seating himself away from the table for the duration. The Vice Chair assumed the Chair for the duration of the Support for the Octagon Theatre Project.

The Clerk of Yeovil Town Council (YTC) and YTC Leader, Cllr Andy Soughton, attended the meeting to provide Yeovil Without Parish Council with an overview of the Octagon Theatre redevelopment project. Councillors were given the opportunity to ask questions and seek clarification on various aspects of the project.

The Council **RESOLVED** to pledge **£70,000** in support of the Octagon Theatre Project, subject to the conditions outlined below:

- The **£70,000** contribution is to be directed specifically towards the **building fit-out** phase of the development.
- The funding will be **payable at an advanced stage** of the development, to be confirmed in due course.
- The contribution is made under the powers conferred by the **Local Government Act 1972, Section 145, Provision of Entertainments**, which states:

- (1) *A local authority may do, or arrange for the doing of, or contribute towards the expenses of the doing of, anything (whether inside or outside their area) necessary or expedient for any of the following purposes, that is to say—*
(b) the provision of a theatre, concert hall, dance hall or other premises suitable for the giving of entertainments or the holding of dances.

The Chair returned to the meeting and took the chair.

491/25.2 The council **RESOLVED** to:

- NOTE** the payments paid under delegation for August and September – shown below
- Payments above the delegation threshold of £5,000 - **NONE**

YWPC PAYMENTS APPROVAL LIST

Aug-25

> £500

EXPENDITURE 5,989.21

Payment Method	Payment date	Details	above £5,000 *	Net - £	Vat - £	Gross - £
Auto	31-Jul	Service Charge		8.10		8.10
BACS	12-Aug	Somerset Council		2,275.50	455.10	2,730.60
BACS	12-Aug	Water 2 business		204.65		204.65
BACS	12-Aug	Staff Emoluments		329.57	2.75	332.32
SO	26-Aug	Democratic Services		2,200.00		2,200.00
DD	26-Aug	NEST		513.54		513.54
						-
		Total		5,531.36	457.85	5,989.21

YWPC PAYMENTS APPROVAL LIST		Sep-25	Payments greater than > £500
EXPENDITURE		8,394.80	

Payment Method	Payment date	Details	above £5,000 *	Net - £	Vat - £	Gross - £
Auto	31-Aug	Service Charge		6.60		6.60
BACS	18-Sep	Somerset Council		1,592.85	318.57	1,911.42
BACS	18-Sep	HMRC		3,428.00		3,428.00
BACS	18-Sep	Staff Emoluments		332.49	2.75	335.24
SO	25-Sep	Democratic Services		2,200.00		2,200.00
DD	25-Sep	NEST		513.54		513.54
Total				8,073.48	321.32	8,394.80

491/25.3 REMEMBRANCE WREATH

The Council **RESOLVED** to approve a total payment of £100 from the Chairman's fund for the cost of the remembrance wreath and remainder for a donation to the British Royal Legion.

491/25.4 INSURANCE RENEWAL

The council **RESOLVED** to approve the Zurich Insurance policy at a cost of £1,624.19, this being year 2 of a 3-year long term agreement

491/25.5 YEOVIL MARSH PHONE KIOSK - BOOKCASE

It was **AGREED** that due to the quotes that had been received were over 35% higher than the agreed £600 spend that the matter would be deferred until the next meeting to allow further quotes/information to be received.

492/25 CORRESPONDENCE

492/25.1 HIGHWAY REQUESTS - DOUBLE YELLOW LINES

The Chair suspended Standing Orders to allow members of the public to speak

a. Boundary Close – Part Removal of Double Yellow Lines and Installation of a Disabled Parking Bay - Members heard representations outlining the need for a disabled parking bay at Boundary Close and the associated request for the part removal of existing double yellow lines. After consideration, it was **RESOLVED** to support the request, it was further **NOTED** that Somerset Council Wes Read would discuss this matter with the relevant department.

The Chair reinstated Standing Orders

b. Thornton Road – Request for Double Yellow Lines

Members **NOTED** that Councillors **I. C.** and **C. R.** had undertaken a door-to-door consultation with residents in the immediate area. The consultation indicated very limited support for the introduction of double yellow lines, with many residents expressing concern that such measures would simply displace parking onto the narrow approach road, potentially obstructing access for larger vehicles, including those requiring access to properties around the turning area. After consideration, it was **RESOLVED not to support** the implementation of double yellow lines due to the lack of community support.

492/25.2 YEOVIL STROKE UNIT – 2nd CALL IN LETTER

The council **NOTED** the 2nd call in letter that had been sent to the Department of Health and Social Care (DHSC) on 20 Aug 25.

492/25.3 INVITATION TO YTC REMEMBRANCE DAY SERVICE

The council **NOTED** the Char had accepted the invitation to YTC Remembrance Day service on Sunday 9 Nov 25. @ 10am

492/25.4 Any further correspondence received since preparation of the agenda which does not require a financial decision.

- i. The council **NOTED** the receipt of NJC 2025/2026 pay award for implementation as soon as possible.

493/25 ONGOING MATTERS/REVIEWS/GOVERNANCE**493/25.1 YWPC ASSET REGISTER REVIEW**

The Council reviewed the Asset Register and **NOTED** the disposals and additions. It was **RESOLVED** to adopt the updated Asset Register.

494/25 PLANNING**494/25.1 Planning Applications received for consideration:**

Application No/ proposal	Location	YWPC Comments
25/01367/S73 - S73 application to vary condition 5 and remove conditions 9 & 14 of planning permission 22/00695/OUT (as granted under appeal APP/E3335/W/23/3328322) for Outline planning application with all matters reserved except for access, for the erection of up to 252 dwellings, public open space (including community orchard and village green), woodland planting, ecological buffers, sustainable drainage systems, a biodiverse wetland habitat and other ancillary works.	Land North of Mudford Rd Yeovil (adjacent Parish)	YWPC supports Mudford Parish Councils comments made on 30/6/25. <i>"Mudford Parish Council strongly advocates for the retention of the cascades in the original planning application 22/00695/OUT, as they also serve a crucial purpose in delaying floodwater and providing essential flood prevention measures. The council firmly believes that these features are vital to mitigating flood risk and should be preserved in the development plans."</i>

494/25.2 The council NOTED the Planning Applications considered under Standing Order 15bxvi .**494/25.3 Planning Applications received after the publication of the agenda:**

Application No/ proposal	Location	YWPC Comments
25/02236/FUL – Change of use of the already approved Garden Room and Home Office in the rear garden to be used as a Garden Room and Nail Studio	22 Combe Close Yeovil BA21 3PA	Support

495/25 DATE OF NEXT MEETING

The council **NOTED** the next meeting will be held on 15 October 2025.

Meeting closed 19:45

Chair.....

Date