



Yeovil Without Parish Council

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Parish Council Meeting

Wednesday 21st January 2026

6.30pm

Yeovil Sports and Social Club, Johnson Park, Coronation Ave,
Yeovil, BA21 3DY *(in the large function room, the entrance is to the left of the main building).*

For further information on the items to be discussed, please contact
clerk@yeovilwithoutparishcouncil.gov.uk

Barbara Appleby - YWPC Clerk
16/1/26

The information is also available on our website: www.yeovilwithoutparishcouncil.gov.uk

To all members of Yeovil Without Parish Council are summoned to attend:

SUMMERLANDS (3)

Cllr Kevin Brown
Cllr Iris Coton
Cllr Colin Rose – Vice Chair

BRIMSMORE (2)

Cllr Howard Ashton
Cllr David Knight

COMBE (3)

Cllr Mike Lock
Cllr John Snell
Cllr Kate Stevenson

LYDE WARD (7)

Cllr Vyvyenne Burt
Cllr Simon Hodder
Cllr John Orchard
Cllr Rani Panesar
Cllr Sarah Nutland
Cllr Mary Snell
Cllr Rob Stickland – Chair

Equality Act 2010

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, and any disability), Gender Equality, Crime & Disorder, Biodiversity, Health & Safety and Human Rights.

Recording of Council Meetings

The Local Audit and Accountability Act 2014 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

Any member of the public wishing to record or film proceedings must let the Chairman of the meeting know prior to, or at the start of, the meeting and the recording must be overt (i.e., clearly visible to anyone at the meeting), but non-disruptive. This permission does not extend to private meetings or parts of meetings which are not open to the public.

Members of the public exercising their right to speak during the time allocated for Public Comment who do not wish to be recorded or filmed, need to inform the Chairman who will instruct those taking a recording or filming to cease doing so while they speak.

Public Comment

This section (at the Chairman's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced. Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100.

Yeovil Without Parish Council will be discussing all the items listed overleaf:

The agenda specifies the business that it is proposed to transact (Local Government Act 1972 Sch.12 para 10 (2)(b)) and the Council cannot lawfully decide any matter which is not specified in the agenda (Longfield Parish Council v Wright (1918) 88 LJ Ch 119)

PUBLIC COMMENT (15 minutes)

OUTSIDE REPORTS FROM REPRESENTATIVES

- Police/PCSO
- Somerset Councillors – apologies received & report/updates.
- Outside bodies

AGENDA

1. APOLOGIES FOR ABSENCE

1.1 To receive apologies for absence

2. DECLARATIONS OF INTEREST

Members are asked to declare any interests, including Disclosable Pecuniary Interests (DPI) and any personal interests (and whether or not such personal interests are also "prejudicial") that they may have in agenda items that accord with the Yeovil Without Parish Council's Code of Conduct, and to consider any requests from members for Dispensations that accord with Localism Act 2011 S33 (NB this does not preclude any later declarations).

2.1 To receive declarations of interest from councillors on items on the agenda

3. MINUTES OF PREVIOUS MEETINGS

3.1 To AGREE and sign the minutes of the parish council meeting held on 19 Nov 25

4. CHAIRS REPORT

4.1 To receive and note a report from the chair of the parish council

5. PARISH CLERK'S REPORT

5.1 To receive an update from the Clerk - planter moved, defib use (GR) 1/1/26

6. PLANNING

6.1 Planning Applications received for consideration:

Application No & Location	Proposal	Ward
25/02769/REM Location - Land Os 3400 Mudford Rd	REM application for the appearance, landscaping, layout and scale for Phase 1 comprising 109 residential dwellings and associated infrastructure and green space, excluding the main site access relating to planning application 22/00695/OUT (appeal ref: APP/E3335/W/23/3328322); for the erection of up to 252 dwellings, public open space (including community orchard and village green), woodland planting, ecological buffers, sustainable drainage systems, a biodiverse wetland habitat and other ancillary works.	Mudford Parish

6.2 Planning applications received after the publication of the agenda:

7. ONGOING MATTERS/REVIEWS/GOVERNANCE

7.1 CREMATORIUM AND CEMETERY COMMITTEE RECOMMENDATIONS

i. To **NOTE** the minutes of the Crematorium and Cemetery Committee meeting held on held on 10 Dec 2025.

ii. To **APPROVE** the Crematorium and Cemetery budget

iii To **NOTE** the cemetery deficit figure of £113,900 and following delegation to the clerks of YTC & YWPC that this will be financed by YTC precept of £76,000; YWPC £24,000 and the remaining £13,900 to be funded from Cemetery

Reserves. Use of reserves negates an 11% increase on the previous year's deficit.

7.2 RISK ASSESSMENT REVIEW

All members are asked to review the existing risk assessment and consider if all risks to the parish council are covered and identify any new risks. Comments to be sent to the Clerk by 10th Feb 26.

7.3 SCHEDULE OF MEETINGS – May 26 – Apr 27

Members are asked to consider the proposed meeting schedule – **page 6**

8. FINANCE

8.1 PAYMENTS AND RECEIPTS

To consider and **NOTE** the payments (Dec 25 & Jan 26, paid under delegation and any receipts received. – *to be sent out separately prior to the meeting.*

9.1a SLCC Membership Increase – To **NOTE** the increase in SLCC membership was approved and reported in November 2025. Due to the annual increase effective from 1 January 2026, the total SLCC membership fee is £379, rather than £360 as originally stated in the agenda item approval. The SLCC membership renewal runs from 1 January each year

8.2 To **APPROVE** the quarterly bank reconciliation – 31 Dec 25 – **page 7**

8.3 To **NOTE** the quarterly 2025/2026 budget review and approve any virements between budgets or reserves. - **pages 8 & 9**

8.4 26/27 BUDGET AND PRECEPT

Members to approve the 26/27 budget and precept demand

Following consideration of the draft budget, the following figures have now been confirmed:

- **Cemetery deficit:** £24,000 (revised from the draft figure of £24,500)
- **Tax base:** marginal increase of **8.25**

These figures have been incorporated into the **2026/27 draft budget and precept calculation**, resulting in:

- **Total budget:** £524,710
- **Precept demand:** £135,000
- **Band D Council Tax charge:** **£41.63**

The budget continues to be supported by income and reserves, enabling the Council to maintain services and planned expenditure while keeping the Band D charge at a stable level.

Details of budget/precept/reserve allocations are shown on – **pages 10 -11**

8.5 NATIONWIDE NOMINATED BANK ACCOUNT FORM

To consider and sign the Nationwide nominated bank account form to change the nominated bank account from NatWest to Unity Trust Bank. It has recently been established that the account details were not updated when the Council changed its banking arrangements.

8.6 ALLOTMENT HEDGE TRIMMING

To consider recent correspondence regarding allotment hedge trimming works carried out in November and December 2025, and the subsequent request for payment, in light of the Council's resolution recorded under minute 434/25.4.

The Council is asked to note that at the Parish Council meeting held on 19 February 2025, the following was **RESOLVED** in relation to future allotment track works:

- i. **Quote Submission:** Before any work is started on the allotment track, a formal quote must be submitted to the Council for consideration and approval.
- ii. **Payment Condition:** No payments will be made for works unless the full Council has previously approved the works and issued written instructions to proceed at the quoted price.

The Council is further asked to note that a phone call was received on 8 January 2025 at 10:32 advising that the hedges had already been cut. Details were requested at that time so the matter could be referred to Council for consideration.

Subsequent confirmation states that the hedge south of the allotments was cut in November and the hedges north of the allotments were cut towards the end of December, with an indicative cost stated as "in the region of £275.00".

Members to consider whether payment should be made and, if so, on what basis, given the above resolution and circumstances.

8.7 THE OCTAGON'S ARTS ENGAGEMENT & OUTREACH SERVICE SUPPORT

To **CONSIDER** the letter received from Arts Engagement & Outreach Manager – pages 12 & 13 (*12 month review report attached to agenda email*).

9. CORRESPONDENCE:

9.1 Stroke Services in Yeovil

To **NOTE** that YWPC has received a response to its letter to the Department of Health and Social Care. The response is the same as that detailed in the November agenda and dismisses a second Call-In. However, YTC has received a separate response which is more positive and confirms that the matter will be considered further. This has resulted in some confusion and is therefore presented for noting at this time.

9.2 Coppitts Hill – resident concern

To note that Coppitts Hill residents have raised concern over recent tree

removal from the woodland adjacent to the old A37 and enquiry has been made to Somerset Council asking for clarification on the following matters:

- Whether the tree removals and land clearance have been authorised;
- Any plans the owners have submitted for the land;
- Any measures being taken to ensure road safety; and
- Any assessment of potential structural risks to neighbouring properties.

9.3 Any further correspondence received since preparation of the agenda which does not require a financial decision.

10. NEXT MEETING

10.1 The next meeting will be held on 18th February 2026.

Supporting information:

7.3 Meeting Schedule

Further details of changes will be given at the meeting.

Schedule of Meetings 2026 - 2027												
YEAR	2026								2027			
MONTH	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR
Full Council	20	24*	29*		16	21		9*	20	17	17	21
Annual Parish Meeting												21
*Notes on meetings that are not the 3rd Wednesday of the month												
24/06/26	Moved to accommodate the possible delay in receiving Crem and Cem audit figures.											
24/07/26	Moved to accommodate the later meeting in June and no meeting in August.											
09/12/26	Moved to accommodate no meeting in November											
	No meetings in August and November, matters delegated to the clerk in consultation with the chair											

8.2 Bank Reconciliation

YEOVIL WITHOUT PARISH COUNCIL - Period Apr 25 - Mar 26

Quarterly Bank Reconciliation for the period ending **31-Dec-25**

Prepared by B Appleby Clerk/RFO Date

Approved by Date

Balance per bank statements as at 31 Dec

Unity Current Account - 20445098	£	105,159.25
Unity Instant Access Account	£	567,539.77
Nationwide 95 day Saver Account (annual interest)	£	67,544.86
Total cash at banks	£	<u>740,243.88</u>

Uncleared and unrepresented as at 31 Dec

Balance less unrepresented cheques at 31 Dec **£ 740,243.88**

The net balances reconcile to the Cash Book for the year, as follows

CASH BOOK

Opening Balance 1/4/25	£	650,728.00
Add: Income up until 31/12	£	233,427.64
Less: Expenditure up until 31/12	£	143,911.76
Total Balance as at 31 Dec	£	<u>740,243.88</u>
	£	- Diff

8.3 Quarterly Budget Review
YWPC 25/26 BUDGET

		Items	Budget	Dec-25	Dec % of spend
CORE	107,400	Staff Costs	47,000	37,539	80%
		Clerks Mileage	650	411	63%
		Advice/Legal Costs	82,000	-	0%
		Office Expenses (phone/use of office/stationery)	1,200	1,103	92%
		Meeting Room	500	-	0%
		Insurance	2,000	1,624	81%
		Subscriptions	2,650	2,472	93%
		Office Equipment	1,000	-	0%
		Training/Conferences	1,000	50	5%
		Bank Fees	100	71	71%
		Audit Charges	2,500	1,522	61%
		Elections	13,250	-	0%
		Chairs Fund	200	96	48%
		Edge Software	-	-	-
Website/communications	350	288	82%		
Projects - Community - Grants	75,000	Grants Section 137	8,000	5,000	63%
		WP Equipment fund	5,000	-	0%
		WP Community Hub	5,000	5,000	100%
		Art & Culture	1,000	62	6%
		Community Building Fund	5,000	-	0%
		Celebrations	1,000	318	32%
		Parish innovations/benefits within statutory powers S137 limit 11.10 per elector	50,000	4,515	9%
SERVICES	183,600	Recreation Inspections	1,500	362	24%
		Play area maintenance/replacement	26,000	-	0%
		Street Furniture Maintenance	2,000	-	0%
		Street Furniture Purchase	10,000	-	0%
		Parish Ranger	33,000	13,539	41%
		Highway Safety	1,000	-	0%
		Youth Services	5,100	-	0%
		Defibrillators and maintenance	5,000	30	1%
		Devolved Management	100,000	40,000	40%
Committees		7,000			
Environment Committee		5,000	-	0%	
Allotment Committee		2,000	205	10%	
Crematorium and Cemetery		239,872			
Cemetery Deficit		24,032	12,016	50%	
Crematorium Reserve fund & Cremator replacement		215,840	-	0%	
Contingency		15,000	-	0%	
TOTALS		674,872	126,223	19%	

Budget Summary			
	Budget	spend as @ 31/12/2025	% of spend
2025/2026 Budget Total	674,872	126,223	19%
Funds unlikely to be spent 25/26			% of spend
Earmarked Reserves	174,000		
Crematorium Reserves	215,840		
Budget figure excluding earmarked and crem reserve	285,032	126,223	44%

2025/2026 - Consolidated	Budget	Dec-25
Staff Costs	47,000	37,539
Core	107,400	7,637
Grants & Projects	75,000	14,895
Services	183,600	53,931
Committees	7,000	205
Crem & Cemetery Committee	239,872	12,016
Contingency	15,000	-
Total	674,872	126,223

Explanation & Review of Spend Against Budget

As at 31 December 2025, total expenditure amounts to £126,223, representing 19% of the approved budget. However, this figure includes earmarked reserves and crematorium reserves that are not expected to be spent during the 2025/26 financial year. When these reserves, totalling £389,840, are excluded, the adjusted operational budget is £285,032, against which expenditure equates to 44%. **This level of spend is broadly in line with expectations at this point in the financial year**, with several budget headings either profiled for later expenditure or representing costs that are fully or largely incurred earlier in the year.

An **anticipated overspend on staff costs** is forecast by year end, primarily due to changes in spinal column point (SCP) levels and the associated increase in **employer National Insurance and pension contributions**. In addition, **subscription costs** have risen above the assumed 2% increase, with the majority of organisations implementing higher-than-expected uplifts. These pressures have been recognised and factored into the preparation of the **2026/27 budget**.

8.4 2026/2027 Budget and Precept

Item	26/27 Budget
Staff Costs	53,500
Core	
Clerks Mileage	650
Advice/Legal Costs	32,000
Allotment capital funds	50,000
Office Expenses	1,200
Meeting Room	350
Insurance	4,500
Subscriptions	3,500
Office Equipment	1,000
Training/Conferences	1,000
Bank Fees	100
Audit Charges	1,750
Elections	14,500
Chairs Fund	200
Website/Communication	360
Projects/Community/Grants	
Grants Section 137	6,000
WP equipment fund	5,000
WP Community Hub	5,000
Art & Culture	1,000
Community Building Fund	5,000
Celebrations	1,000
Octagon Theatre pledge	70,000
Parish innovations/benefits	50,000
Committees	
Allotment & Environment	5,000
Crematorium & Cemetery	
Joint Burial Committee	24,000
Crematorium	-
Services	
Recreation Inspections	1,900
Play area	38,000
Street Furniture	2,000
Street Furniture Purchase	10,000
Parish Ranger	36,000
Highway Safety	1,000
Youth Services	5,000
Defibrillators and	5,000
Shared assets	20,000
Devolved management	54,200
Contingency	15,000
26/27 BUDGET TOTAL	524,710
26/27 PRECEPT	135,000
BAND D COST	41.63

Band D variance on previous year

0.0%

26/27 Budget Funding	Precept (£)	Reserves/Income
Staff Costs	53,500	-
Core		
Clerks Mileage	650	-
Advice/Legal Costs	-	32,000
Allotment capital funds	-	50,000
Office Expenses	1,200	-
Meeting Room	-	350
Insurance	3,000	1500
Subscriptions	3,500	-
Office Equipment	-	1,000
Training/Conferences	200	800
Bank Fees	100	-
Audit Charges	1,750	-
Elections		14500
Chairs Fund	100	100
Website/Communication	300	60
Projects/Community/Grants		
Grants Section 137	-	6,000
WP equipment fund	1,000	4,000
WP Community Hub	1,700	3,300
Art & Culture	-	1,000
Community Building Fund	-	5,000
Celebrations	-	1,000
Octagon Theatre pledge	-	70,000
Parish innovations/benefits	-	50,000
Committees		
Allotment & Environment Committee	-	5000
Crematorium & Cemetery		
Joint Burial Committee (cemetery deficit)	24,000	-
Crematorium	-	-
Services		
Recreation Inspections	1,900	-
Play area maintenance/replacement	2,000	36,000
Street Furniture Maintenance	-	2,000
Street Furniture Purchase	2,000	8,000
Parish Ranger	8,900	27,100
Highway Safety	-	1,000
Youth Services	5,000	
Defibrillators and maintenance	-	5,000
Shared assets maintenance contribution	20,000	-
Devolved management	4,200	50,000
Contingency	-	15,000
	135,000	389,710

Budget/Precept/Balances 5 year summary						
BUDGET	22/23	23/24	24/25	25/26	26/27	
Staff Costs	40,000	41,000	44,000	47,000	53,500	
Core Costs	18,080	99,050	99,120	107,400	111,110	
Project/community/grants	11,000	12,500	29,100	75,000	143,000	
Services	56,450	144,700	159,100	183,600	173,100	
Committees	9,400	12,000	12,000	7,000	5,000	
Crem & Cem	22,786	23,284	23,614	239,872	24,000	
Contingency	-			15,000	15,000	
Total Budget	157,716	332,534	366,934	674,872	524,710	
Precept	143,716	132,934	139,734	134,632	135,000	
Income/reserves	14,000	199,600	227,200	540,240	217,700	
Band D charge	47.06	42.39	41.63	41.63	41.63	
<i>Balances (Actuals and Estimates)</i>	<i>22/23</i>	<i>23/24</i>	<i>24/25</i>	<i>25/26</i>	<i>26/27</i>	
C/f balance	174,044	200,119	512,931	650,728	695,623	
Income	167,873	625,103	239,953	230,435	217,700	
Expenditure	141,798	312,291	102,156	185,540	524,710	
Balance	200,119	512,931	650,728	695,623	388,613	
<i>estimated 26/27 balance if budget spent in full</i>						
					General Reserves	113,606
					Crematorium Reserves	275,007
					% of general reserves against precept	84%

Earmarked Reserves	
Advice/Legal Costs	32,000
Allotment capital funds	50,000
Elections	14,500
WP equipment fund	5,000
WP Community Hub	5,000
Community Building Fund	5,000
Octagon Theatre pledge	70,000
Play area maintenance/replacement	38,000
Parish Ranger	15,000
Devolved management	54,200
Total	288,700

Summary	£
Staff Costs	53,500
Core	111,110
Grants and Projects	143,000
Services	173,100
Committees	5,000
Cemetery Deficit	24,000
Contingency	15,000
Total Budget	524,710

Budget funding	
Precept	135,000
Income/Reserves	389,710

8.7 The Octagon's Art Engagement & Outreach service support

16 January 2026

Dear Yeovil Without Parish Council

Re. Service-Learning

Agreement to provide more Arts & Culture in Yeovil

In follow up to the activity we have been delivering in your area over the past year, I am reaching out to you to understand whether your local authority would be in a position to support or further increase its contribution and investment in arts and culture locally.

I have been in a privileged position within The Octagon Theatre & Westlands Entertainment Venue where I oversee our work with communities and the wonderful impact culture plays in uniting our communities and improving the quality of life for our residents. I manage the Octagon Theatre's Arts Engagement & Outreach service where we deliver programmes and activities that benefit health and wellbeing, enrich learning and education in and outside school that inspires and celebrates young talent. The service creates work that supports local artists and tells 'local stories', and seeks to improve inclusion and remove barriers, whatever they may be, so that everyone is able to enjoy and benefit from the creative arts.

Attached to this letter is our Annual Report for 2024/25 where we have reflected our achievements over this financial year. Alongside the programme of shows and events hosted at our venues, we also host a full programme of exciting opportunities for our communities to unleash their creativity, unlock new interests and skills, and be entertained across the region. From parks to community centres, from high streets to village halls, from Yeovil to Langport, and from Wincanton to Chard, we've got something going on across Somerset. Activities range from creative educational programmes in 40+ Somerset schools to health and wellbeing activities addressing issues like Parkinson's, dementia, cancer, mental health, and postnatal depression.

From overseeing the programme, I can see first-hand the impact and importance of ensuring that we do everything in our power to continue to leverage and maximise our arts provision to best serve our communities. The Octagon's Arts Engagement & Outreach service is principally funded by Arts Council England as one of their National Portfolio Organisations (NPO) and Somerset Council. We are looking for support to enhance and contribute to our community work and are turning to town and parish councils for financial support to help us continue to ensure the provision and services established thrive and are available to your residents.

Support and investment into cultural activities have many wider reaching benefits for residents, not limited to making Somerset a better place to live, work, study and visit, growing the economic prosperity of the area, and addressing and improving social mobility and health inequalities. We have been delivering arts and cultural activities in your area, which have provided your residents access to creative activities to benefit their health and wellbeing, support community cohesion and improve perceptions of place locally. We have established good relationships with community organisations and residents in your area, being a regionally recognised household name, acting for social good to connect people to activities, groups and provision in their community, with delivery supporting a preventative agenda for health, wellbeing and education.

In 2023 we made Yeovil one of our 'Creative Hubs' identifying the area as one of need and appetite, and have since established relationships with community groups, schools and residents to bring creative activities to your area. Yeovil has felt the benefit of this investment, and within your area alone we have invested £312,313 (exclusive of staffing and marketing costs) of Arts Council England and Somerset Council funding in 2025/26. This investment has supported the delivery of activities which have helped reduce isolation and loneliness, with 100% of participants reporting significant improvements in their mental health and wellbeing as a result of engagement. We have encouraged more people to live, work and study in Somerset, providing paid employment opportunities for over 150 artists and training for 2,290 young people and creatives in the last year so that Somerset benefits from their talent. Investment in the arts and culture has strengthened the local economy, attracting £3 for every £1 invested by the local authority in 2024/25.

In Yeovil we have engaged a total of 6,275 pupils, working in partnership with 3 secondary schools, 10 primary schools, 2 special schools and 2 colleges. Schools include Preston Academy, Westfield Academy, and Buckler's Mead School; St Gildas, Huish, Reckleford, Oaklands, St Michael's, Milford Infants, Birchfield, Preston, Kingfisher, and Holy Trinity Primary Schools; Fairmead and Fiveways Special Schools; and Yeovil College, and Lufton College. Pupils and teachers at these schools have experienced free in-school workshops and live performances by national touring companies, with teacher training, and opportunities to perform on our regional stage. Since April 2023 we have recorded participation attendance of over 29,800 participants within your area. In your area we have hosted a range of activities from Movement Through Cancer to our regular weekly participation classes, and both our Summer and Winter PlayDays. We also offer £3 tickets to shows and events at our venues for low-income individuals and households, of which we currently have 299 residents in your area utilising the scheme.

I am writing to you to encourage your town or parish council as you set your budget for the next financial year, to set a Service Learning Agreement to support and maximise impact of the Octagon's Arts Engagement & Outreach delivery in your area. Contribution from town and parish councils will directly benefit your residents. Your support also helps us to leverage investment for your area and demonstrates to our funders that the work is valued by residents and the community which we seek to serve.

We are making an investment of £312,313 in your area in the next financial year (2025-26) (inclusive of staffing and marketing costs) and reaching out to Yeovil Without Parish Council to understand whether the council would be in a position to make a contribution of £5,000. We are also approaching neighbouring councils for their support. Any support received will be invested back into the community and go to support and enable your residents to access arts and culture on their doorsteps. Equally depending on the size of the authority's budget and ambitions for the area we would be open to discussion to offers higher or lower than stated and conversation to understand how we can support your plans.

May I take the opportunity of thanking you for your time in reading this letter and continued support.

Yours sincerely,



Katherine Beverley
Arts Engagement & Outreach Manager