



Yeovil Without Parish Council

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Parish Council Meeting

**Wednesday 15th April 2026 commencing on the
conclusion of the parish meeting starting at 6.30pm**

**Yeovil Sports and Social Club, Johnson Park, Coronation Ave, Yeovil,
BA21 3DY** *(in the large function room, the entrance is to the left of the main building).*

**ALL MEMBERS OF YEOVIL WITHOUT PARISH COUNCIL ARE SUMMOND TO ATTEND THE PARISH
COUNCIL MEETING AS DETAILED ABOVE.**

A handwritten signature in black ink, appearing to read 'Barbara Appleby', is positioned above the name and date.

Barbara Appleby - YWPC Clerk - 10/04/26

Yeovil Without Parish Council will be discussing all the items listed on page 3 onwards

The agenda specifies the business that it is proposed to transact (Local Government Act 1972 Sch.12 para 10 (2)(b)) and the Council cannot lawfully decide any matter which is not specified in the agenda (Longfield Parish Council v Wright (1918) 88 LJ Ch 119)

For further information on the items to be discussed, please contact

clerk@yeovilwithoutparishcouncil.gov.uk

The information is also available on our website: www.yeovilwithoutparishcouncil.gov.uk

Yeovil Without Parish Councillors and Ward representatives

SUMMERLANDS (3)

Cllr Kevin Brown
Cllr Iris Coton
Cllr Colin Rose – Vice Chair

BRIMSMORE (2)

Cllr Howard Ashton
Cllr David Knight

COMBE (3)

Cllr Mike Lock
Cllr John Snell
Cllr Kate Stevenson

LYDE WARD (7)

Cllr Vyvyenne Burt
Cllr Jo Gill
Cllr John Orchard
Cllr Rani Panesar
Cllr Sarah Nutland
Cllr Mary Snell
Cllr Rob Stickland – Chair

Equality Act 2010

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, and any disability), Gender Equality, Crime & Disorder, Biodiversity, Health & Safety and Human Rights.

Recording of Council Meetings

The Local Audit and Accountability Act 2014 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

Any member of the public wishing to record or film proceedings must let the Chairman of the meeting know prior to, or at the start of, the meeting and the recording must be overt (i.e., clearly visible to anyone at the meeting), but non-disruptive. This permission does not extend to private meetings or parts of meetings which are not open to the public.

Members of the public exercising their right to speak during the time allocated for Public Comment who do not wish to be recorded or filmed, need to inform the Chairman who will instruct those taking a recording or filming to cease doing so while they speak.

Public Comment

This section (at the Chairman's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced. Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100.

PUBLIC COMMENT (15 minutes)

OUTSIDE REPORTS FROM REPRESENTATIVES

- Police/PCSO
- Somerset Councillors
- Outside bodies

AGENDA

1. APOLOGIES FOR ABSENCE

To receive apologies for absence

2. DECLARATIONS OF INTEREST

To receive declarations of interest from councillors

Members are asked to declare any interests, including Disclosable Pecuniary Interests (DPI) and any personal interests (and whether or not such personal interests are also "prejudicial") that they may have in agenda items that accord with the Yeovil Without Parish Council's Code of Conduct, and to consider any requests from members for Dispensations that accord with Localism Act 2011 S33 (NB this does not preclude any later declarations).

3. MINUTES OF PREVIOUS MEETINGS

To agree and sign the minutes of the parish council meeting held on 18 March 2026

4. CHAIRS REPORT

To receive and note report from the chair

5. PARISH CLERKS REPORT

To receive an update from the Clerk :

- *Arts Engagement & Outreach manager will attend the May PC meeting.*
- *Highways have agreed to the reinstatement of the double yellow lines at the junction of Mudford Rd and Tower Rd. Following highways visiting the site the actual lines should reach further around the junction, therefore there is no requirement to extend the double yellow lines.*
- *The Wyndham Park MUGA area equipment installation is nearing completion.*

6. PLANNING

a) PLANNING APPLICATIONS RECEIVED FOR CONSIDERATION:

25/01367/S73 - Land North Of Mudford Road - S73 to vary condition 5 and remove conditions 9 & 14 of planning permission 22/00695/OUT) for Outline planning application with all matters reserved except for access, for the erection of up to 252 dwellings, public open space, woodland planting, ecological buffers, sustainable drainage systems, a biodiverse wetland habitat and other ancillary works.

b) PLANNING APPLICATION NOTIFICATIONS FOR NOTING:

26/00729/TPO – 18 Combe Street Lane, BA21 3PD – Carry out Tree Surgery Works – removing all primary branches and retain trunk 10m – veteranised tree.

c) PLANNING APPLICATIONS RECEIVED AFTER THE PUBLICATION OF THE AGENDA:

d) SOMERSET COUNCIL PLANNING DECISIONS – 12 MAR 26 – 9 APR 26 : NONE

7. ONGOING MATTERS/REVIEWS/GOVERNANCE

7.1 DATA AUDIT

Members NOTE that a data audit was conducted on 26th March 2026 and published on the parish council website. Circulated to Councillors 7th April.

8. FINANCE

8.1 PAYMENTS AND RECEIPTS

a. to consider and **NOTE** the payments paid under delegation and any receipts received this month (to be sent out separately prior to the meeting).

b. to **APPROVE** payments above the scheme of delegation threshold (£5,000)

8.2 ANTIVIRUS SOFTWARE

To consider the renewal of antivirus protection software, as the Council's current cover is due to expire.

The Council currently operates 2 laptops and 1 mobile device. It is recommended that cover is obtained for either 3 or 5 devices, noting that device coverage depends on the provider selected.

Options for Consideration:

- **Norton** – Premium cover for 5 devices costs **£29.99 for the first year**, renewing at **£89.99 per year**. Offers high-accuracy virus detection, identity protection, online backup, and device management through an online portal.
- **Panda** – Premium cover for 5 devices costs **£29.99 and renews at the same price each year**. Provides comprehensive protection including online/offline threats, encryption, cloud storage, and system optimization.
- **McAfee** – Essential cover for 5 devices costs **£44.99 for 2 years**, then auto-renews at **£95.99/year**
- Other providers reviewed include Avast, TotalAV, Kaspersky, Bitdefender, AVG, Avira, ESET, and Surfshark, offering varying levels of protection, system performance, and features.
- Determine the **maximum expenditure** the Council is willing to commit, recognising the complexity of coverage and features across different providers;

8.3 HMRC DIRECT DEBIT

Currently, HMRC payments are made on a quarterly basis. However, this method is considered to be open to potential error. It is therefore recommended that, going forward, HMRC contributions are paid by monthly Direct Debit.

Members are asked to review and approve the setup of a Direct Debit mandate in accordance with existing bank signatory requirements (three signatories).

8.4 Stroke Unit Judicial Challenge – YTC Resolution Letter

Following the in-principle decision made at the YWPC meeting held on 18 March 2026 (Minute No. 546/26.4a) to consider a financial contribution towards obtaining legal advice on whether a challenge could be made regarding the closure of the Yeovil Hyper Acute Stroke Unit (HASU), Members are asked to review the updated position.

Since that decision, Yeovil Town Council (YTC) has considered the matter further at its meeting held on 7 April 2026 (Minute No. 11/334), the minutes of which are circulated with this agenda. YTC received legal advice confirming that any judicial challenge is no longer possible, as the relevant time limits have expired.

The cost of the legal advice obtained by YTC is **£2,655.50 plus VAT**. A 50% contribution from this Council would amount to **£1,327.75**.

Members are therefore requested to reconsider the original in-principle decision in light of this updated information, and to determine:

- Whether to make a **one-off contribution of £1,327.75** (being 50% of the legal costs incurred by YTC); and
- Whether to provide further financial support towards potential next steps.

YTC has indicated that it may pursue non-legal scrutiny routes, including Freedom of Information (FOI) requests, which may require legal support.

9. CORRESPONDENCE

9.1 YEOVIL TOWN OF CULTURE BID

To consider the Westlands Entertainment letter dated 26 March 2026 regarding the Yeovil Town of Culture Bid - (circulated 8 Apr 26).

The Government has launched the first UK Town of Culture competition, open to towns of all sizes. The initiative aims to showcase local identity and creativity through arts, culture, and community engagement, while attracting investment and fostering civic pride. The winning town will deliver a cultural programme and receive £3 million, with two runners-up each receiving £250,000. Shortlisted towns will receive £60,000 to develop full bids.

Yeovil Town Council is preparing an Expression of Interest (Eoi) for Yeovil to become Town of Culture 2028. As the lead organisation, Yeovil Town Council would be responsible for delivering the programme. Partnership working is identified as essential to the strength of the bid.

Members are asked to consider a request for this Council to be named as a partner in the initial Eoi. At this stage, this would indicate an intention to work collaboratively, with detailed commitments to be developed and formally agreed should the bid be shortlisted.

The anticipated contributions requested from partner organisations include:

- Representation on strategic leadership boards/groups;
- Consideration of a financial contribution to support the programme (should the bid be successful);
- Working in partnership to support both the bid and delivery of the programme if successful.

Members are requested to consider whether to support the bid in principle and agree to be listed as a partner in the Expression of Interest submission.

9.2 YTC ANNUAL CIVIC SERVICE INVITATION

To consider the invitation from Yeovil Town Council to attend the Annual Civic Service. The service will take place on Sunday 31 May 2026 at St John's Parish Church, Yeovil, Members are requested to nominate and agree a representative to attend on behalf of the Council.

9.3 Any further correspondence received since preparation of the agenda which does not require a financial decision.

10. NEXT MEETING – The next meeting of the parish council will be the Annual Parish Council meeting to be held on 20th May 2026 at 6.30pm

11. EXCLUSION OF PRESS AND PUBLIC - The Council will consider passing a resolution to exclude the press and public from the next items in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the legal and contractual nature of the business to be transacted.

11.1 Confidential – YEOVIL CREMATORIUM COVENANT RELEASE/MODIFICATION

Members are asked to as joint named owners with Somerset Council to:

- Approve execution of the agreement by YWPC;
- Authorise the appropriate signatories to sign two copies of the agreement on behalf of YWPC;
- plans attached to the agreement to be printed in colour and signed by the authorised signatories;
- Agree that both signed (undated) copies be forwarded to Somerset Council Legal Services at County Hall for completion.

11.2 Confidential – Cemetery Lodge

To consider the Yeovil Town Council report regarding Cemetery Lodge, Preston Road, Yeovil, and the resolution made at its meeting held on 31 March 2026, as set out below:

Minute No. 11/373 – Cemetery Lodge, Preston Road, Yeovil (Confidential)

Members considered the report of the Director of Infrastructure (Property & Assets).

RESOLVED:

1. To note the report; and
2. To agree in principle to the proposal as outlined within the report, subject to the agreement of Yeovil Without Parish Council.

Members are requested to:

- Consider the proposal agreed in principle by Yeovil Town Council; and
- Determine whether Yeovil Without Parish Council wishes to support the proposal.