



## Yeovil Without Parish Council

15 Heather Way,  
Yeovil,  
Somerset.  
BA22 8DZ

Tel: 07586505864

E-mail: [clerk@yeovilwithoutparishcouncil.gov.uk](mailto:clerk@yeovilwithoutparishcouncil.gov.uk)

### Parish Council Meeting

Wednesday 24 June 2026

Commencing at 6.30pm

**Yeovil Sports and Social Club, Johnson Park, Coronation Ave,  
Yeovil, BA21 3DY** *(in the large function room, the entrance is to the left of the main building).*

For further information on the items to be discussed, please contact  
[clerk@yeovilwithoutparishcouncil.gov.uk](mailto:clerk@yeovilwithoutparishcouncil.gov.uk)

**Barbara Appleby - YWPC Clerk**  
19 June 26

The information is also available on our website: [www.yeovilwithoutparishcouncil.gov.uk](http://www.yeovilwithoutparishcouncil.gov.uk)

**To all members of Yeovil Without Parish Council are summoned to attend:**

**SUMMERLANDS (3)**

Cllr Kevin Brown  
Cllr Iris Coton  
Cllr Colin Rose – Vice Chair

**BRIMSMORE (2)**

Cllr Howard Ashton  
Cllr David Knight

**COMBE (3)**

Cllr Mike Lock  
Cllr John Snell  
Cllr Kate Stevenson

**LYDE WARD (7)**

Cllr Vyvyenne Burt  
Cllr Rani Panesar  
Cllr Jo Gill  
Cllr Sarah Nutland  
Cllr John Orchard  
Cllr Mary Snell  
Cllr Rob Stickland – Chair

**Equality Act 2010**

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, and any disability), Gender Equality, Crime & Disorder, Biodiversity, Health & Safety and Human Rights.*

**Recording of Council Meetings**

*The Local Audit and Accountability Act 2014 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).*

*Any member of the public wishing to record or film proceedings must let the Chairman of the meeting know prior to, or at the start of, the meeting and the recording must be overt (i.e., clearly visible to anyone at the meeting), but non-disruptive. This permission does not extend to private meetings or parts of meetings which are not open to the public.*

*Members of the public exercising their right to speak during the time allocated for Public Comment who do not wish to be recorded or filmed, need to inform the Chairman who will instruct those taking a recording or filming to cease doing so while they speak.*

**Public Comment**

*This section (at the Chairman's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced. Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100.*

**Yeovil Without Parish Council will be discussing all the items listed overleaf:**

*The agenda specifies the business that it is proposed to transact (Local Government Act 1972 Sch.12 para 10 (2)(b)) and the Council cannot lawfully decide any matter which is not specified in the agenda (Longfield Parish Council v Wright (1918) 88 LJ Ch 119)*

**OUTSIDE REPORTS FROM REPRESENTATIVES**

- Police/PCSO
- Somerset Councillors – apologies received & report/updates.
- Outside Bodies

*Report Westfield Youth Club – Circulated 18/6*

**AGENDA**

**1. APOLOGIES FOR ABSENCE**

1.1 To receive apologies for absence

**2. DECLARATIONS OF INTEREST**

Members are asked to declare any interests, including Disclosable Pecuniary Interests (DPI) and any personal interests (and whether or not such personal interests are also "prejudicial") that they may have in agenda items that accord with the Yeovil Without Parish Council's Code of Conduct, and to consider any requests from members for Dispensations that accord with Localism Act 2011 S33 (NB this does not preclude any later declarations).

2.1 To receive declarations of interest from councillors on items on the agenda

**3. MINUTES OF PREVIOUS MEETING**

3.1 To **AGREE** and sign the minutes of the annual parish council meeting held on 20 May 26.

**4. CHAIR'S REPORT**

4.1 To receive and note a report from the Chair

**5. PARISH CLERK'S REPORT**

5.1 To receive an update from the Clerk with items to note:

*MUGA opening ceremony, Bus shelter repair, Assets of Community Value, ICB meeting update MOD response*

**6. PLANNING**

**6.1 PLANNING APPLICATIONS RECEIVED FOR CONSIDERATION:**

|    |                        |  |
|----|------------------------|--|
| i. | <b>Application No.</b> | 26/01328/HOU                             |
|    | <b>Location</b>        | 69 Thorne Lane, BA21 3LU                 |
|    | <b>Proposal</b>        | 1.5 storey extension and loft conversion |
|    | <b>Ward</b>            | Summerlands                              |

**6.2 PLANNING APPLICATIONS RECEIVED AFTER THE PUBLICATION OF THE AGENDA:**

**6.3 To NOTE Somerset Council Planning decisions published between 15 May 26 – 17 June 26**

|    |                                  |                                 |
|----|----------------------------------|---------------------------------|
| i. | <b>Application No.</b>           | 26/01009/HOU                    |
|    | <b>Location</b>                  | Proposed front & side elevation |
|    | <b>Proposal</b>                  | 12 Rivers Rd                    |
|    | <b>Somerset Council Decision</b> | Approved with conditions        |
|    | <b>YWPC Recommendation</b>       | Support                         |

## **7. ONGOING MATTERS/REVIEWS/GOVERNANCE**

### **7.1 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 25/26 (AGAR)**

#### **a. ANNUAL GOVERNANCE STATEMENT 25/25**

To agree and approve Section 1 – Annual Governance Statement

#### **b. ACCOUNTING STATEMENTS 25/26**

To agree and approve Section 2 – Accounting Statements

### **7.2 EXERCISE OF PUBLIC RIGHTS**

To announce and note the period for the exercise of public rights (to include the first 10 working days of July 2026) - Public rights period Monday 29<sup>th</sup> June 26 – Friday 7<sup>th</sup> August 26

### **7.3 INTERNAL AUDITORS REPORT 25/26**

To consider and note the internal auditors report.

## **8. FINANCE**

### **8.1 PAYMENTS & RECEIPTS**

- a. To consider and **NOTE** the payments, paid under delegation and any receipts received. – payments will be circulated prior to the meeting
- b. The council to approve payments above the scheme of delegation threshold (£5,000)
  - i) Proludic Invoice - £255,000

### **8.2 INSURANCE POLICY AMENDMENT - inclusion of Wyndham Park MUGA project assets**

To consider the amendment of the Council's insurance policy to include newly installed play equipment at Wyndham Park, together with associated assets including furniture, fencing, ancillary items, and surfacing works.

Members are advised that the Council's insurance provider has reviewed the relevant invoices and has prepared a Proposed Policy Schedule reflecting the updated asset values. This includes installation costs for the new equipment and associated infrastructure.

The insurer has advised the following changes would apply:

- An additional premium of £391.84 (including Insurance Premium Tax) to include these items for the period up to the current policy renewal date of 01 October 2026
- An estimated increase of approximately £1,280 per annum (including Insurance Premium Tax) at the next renewal

### **8.3 REVIEW OF MILEAGE ALLOWANCE PROVISION - Employment Contract**

To consider amending the Clerk's Contract of Employment relating to mileage allowances.

The current contract refers to reimbursement at the "National Joint Council for Local Government Services (NJC) rate in force". NALC has advised that the NJC is not intending to revise its mileage rates, which remain those agreed in 2010, and now recommends that councils use HMRC mileage rates instead.

As a result, contracts referring to the "NJC rate in force" do not automatically reflect future changes to HMRC mileage rates. To ensure that mileage reimbursement remains aligned with current HMRC Approved Mileage Allowance Payments and automatically reflects future HMRC updates, members are asked to consider replacing the existing wording with:

"Business mileage shall be reimbursed at the HMRC Approved Mileage Allowance Payment rate in force"

## **9. CORRESPONDENCE**

### **9.1 SOMERSET COUNCIL - Chair's Awards for Service to the Community 2026**

To consider the invitation from the Chair of Somerset Council to submit a nomination for the Chair's Awards for Service to the Community 2026.

The nomination invitation letter is on **page 6**. Members are invited to consider whether the Council wishes to make a nomination and, if so, identify a suitable nominee in accordance with the award criteria.

### **9.2 PREMISES LICENCE APPLICATION – Johnson Park**

To consider a premises licence application for Johnson Park, Coronation Avenue, Yeovil, and determine whether the Council wishes to submit a representation to Somerset Council. Relevant application documents will be circulated to Members prior to the meeting.

### **9.3 SOMERSET BUS FRANCHISING PROPOSAL**

To consider the Somerset Bus Franchising Proposal (May 2026) and supporting documents received from the proposal authors. Copies of the proposal and accompanying documents will be circulated to all councillors prior to the meeting.

Members are invited to consider whether the Council wishes to provide any comments on the proposals and/or write to Somerset Council officers and elected members regarding stakeholder engagement in the franchising assessment process.

### **9.4 Any further correspondence received since preparation of the agenda which does not require a financial decision**

## **10. DATE OF NEXT MEETING**

The next parish council meeting will be held on Wednesday 29<sup>th</sup> July 2026 @ 6.30pm

End of Agenda

9.1 cont.

Dear Clerks of Council,

**Re: The Chair's Awards for Service to the Community 2026**

As Chair of Somerset Council, I am holding our annual award ceremony for Service to the Community on Friday 16<sup>th</sup> October 2026 and I invite you to make your nomination using the enclosed nomination form. The event will be held at Taunton Rugby Football Club, Hyde Lane, Bathpool, Taunton, TA2 8BU, from 6.00 pm – 10.00 pm.

**Please note the following:**

- Each council can make one nomination only, for either an individual, a couple or a group, which should be made **via the parish, town or city council only** to avoid duplication.
- Nominees should not be in receipt of any previous community award.
- Nominees must live or operate within the parish, town or city.
- Nominees should not be told about their nomination.
- The deadline for nominations is **Friday 24<sup>th</sup> July 2026**
- If successful nominators (or seconders in their absence) will be invited to the award presentation, so please keep the date of the awards free – Friday 16<sup>th</sup> October 2026 (6.00 pm – 10.00 pm). Please type the name of the Nominator/Secunder on the attached form – no need to print and sign.
- Due to limited seating at the venue, seating will be allocated on the following basis; -
  - Single award winners, plus a guest, and the nominator (3 places)
  - Couples award winners, and the nominator (3 places)
  - For groups – 2 from the group, and the nominator (3 places)

Please return nomination forms preferably via email, to Stephanie Gold, at [civic@somerset.gov.uk](mailto:civic@somerset.gov.uk) or via post to: Stephanie Gold, Somerset Council, County Hall, The Crescent, Taunton, TA1 4DY, if you are unable to return via email.

Please do not hesitate to contact me if you have any questions or queries in this respect.