



Yeovil Without Parish Council
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Notice of Meeting Next Meeting

Members of the public and the press are invited to attend all council meetings (Public Bodies (admission to Meetings) Act 1960) - Public open session - members of the public wishing to attend please contact the clerk at least the day before the meeting. (details above)

ENVIRONMENT & ALLOTMENT COMMITTEE

Wednesday 7th October 2026 commencing at 6.30pm

To all members of the Environment & Allotment Committee

You are hereby summoned to attend the meeting of the Allotment Committee of Yeovil Without Parish Council to be held at **Wyndham Park Community Hub**, Great Mead, Yeovil, BA21 5EG, when the business set out in the following agenda will be transacted.

Barbara Appleby Clerk to the Council – 2nd October 2026

AGENDA

1. Election of Chair

To elect a Chair of the Environment & Allotment Committee for the municipal year.

2. Apologies for Absence

To receive apologies for absence.

3. Declarations of Interest

Members to declare any interests, including Disclosable Pecuniary Interests, they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct, and to consider any prior requests from members for dispensations.

4. Minutes of Previous Meetings

To approve the minutes of:

- The Allotment Committee meeting held on **15 July 2025**.
- The Environment Committee meeting held on **29 November 2023**.

5. Terms of Reference and Scheme of Delegation

To **NOTE** the adopted Terms of Reference and updated Scheme of Delegation for the Environment & Allotment Committee.

6. Operation of the Combined Committee

As this is the first meeting following the amalgamation of the Environment Committee and Allotment Committee, to consider:

- How matters relating to the two areas of responsibility will be brought forward for consideration.
- How YMAS matters and environmental matters will be presented to future meetings.
- Any practical arrangements required for the effective operation of the combined committee.
- Frequency and timing of future meetings.

7. YMAS Meetings

To **NOTE** the meetings held by YMAS and to bring forward any matters arising from those meetings that require consideration by the Environment & Allotment Committee that is not a listed agenda item.

8. Allotment Site

To consider matters relating to the Parish Council's allotment sites, including:

- Finance
- Infrastructure
- Maintenance
- Cultivation
- Vacant plots
- General site management
- Cameras
- Inspections

9. Environment Matters

To consider any environmental matters within the Committee's remit, including matters brought forward by Committee members or the Parish Council.

10. Projects and Improvements

To consider any proposed projects, improvements or initiatives relating to the Committee's areas of responsibility.

11. Allotment Track Proposal

To consider the proposed future maintenance arrangement for the Yeovil Marsh allotment track and determine whether the Environment & Allotment Committee supports or objects to the proposed approach, with the Committee's recommendation to be referred to Full Council for further consideration.

12. YWPC Membership of NAS (National Allotment Association)

To **NOTE** that the parish council will consider at their October the parish councils' membership of NAS as the previous membership has lapsed.

13. Any Other Matters for Discussion

To consider any other matters relevant to the Environment & Allotment Committee that members wish to bring forward for discussion.

Please note: No decision can be made on any matter raised under this item unless it has been included as a specific agenda item on a future meeting agenda.

14. Next Meeting

To confirm the next meeting.